

***CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD***

MEETING PROCEEDINGS

October 16, 2018

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, October 16, 2018 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman King, Vice-Chairman Keffer, Secretary Powell, Treasurer Lawson, and Board Member Walsh. Board Members Humphrey, Johnson, and Waters were absent.

City of Casper – Powell, Walsh, Andrew Beamer, Bruce Martin, Brian Schroeder, Clint Conner, Janette Brown, Michael McDaniels

Natrona County – Lawson

Salt Creek Joint Powers Board – King

Wardwell Water & Sewer District – Keffer

Pioneer Water & Sewer District –

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin, Kyle Ridgeway – Williams, Porter, Day & Neville, P.C.; Steve Quail, Brandon Gebhart – HDR Engineering

The Board meeting was called to order at 11:31 a.m.

1. There were no Announcements.
2. Chairman King asked for a motion to approve the minutes from the September 18, 2018 meeting. A motion was made by Treasurer Lawson and seconded by Board Member Walsh to approve the minutes from the September 18, 2018 meeting. Motion put and carried.
3. Mr. Martin asked the Board to reference the updated voucher listing dated today and shown on the screen. Mr. Martin stated that six additional vouchers were added to the listing; voucher 7926 for DXP Enterprises, Inc. in the amount of \$10,536.79 for Casper 7 Well Pump; voucher 7927 for Wyoming Office of State Lands and Investments in the amount of \$48,722.80 for Accrued Interest Due for DWSRF#153; voucher 7928 for DXP Enterprises, Inc. in the amount of \$10,019.79 for Morad 12 Well Pump; voucher 7929 for DXP Enterprises, Inc. in the amount of \$10,536.79 for Casper 5 Well Pump; voucher 7930 for Wyoming Water Development Commission in the amount of \$654,316.77 for Rehabilitation & New Construction Loan Payments; and voucher 7931 for Intuit Quickbooks in the amount of \$190.99 for Operations Account Checks. Mr. Martin recommended approval of the vouchers and offered to answer any questions the Board may have on the voucher listing.

Chairman King asked for a motion to approve the October 2018 vouchers. A motion was made by Board Member Walsh and seconded by Vice-Chairman Keffer to approve the October 2018 voucher list to include voucher numbers 7917 through 7931 in the amount of \$1,411,342.58. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for September 2018 was 475 MG, which is 14 MG more than the five year average. Mr. Martin stated that year to date production is 1.62 BG.

Mr. Martin asked the Board to reference page 2 of the September 2018 Financial Report. Mr. Martin stated that Water Sales are \$2.987 M, which is an increase of \$106,000 due to the rate increase.

Mr. Martin stated that the Total Operating Expenses are \$993,023 which is a 21.15% increase over last year. Mr. Martin stated that these expenses include the additional WTP Operator, the increased Interdepartmental Charges, and additional chemical purchases due to the Surface Water Plant being in operation longer this year.

Treasurer Lawson asked why the Insurance cost is up 300%. Mr. Martin stated that he will look into this expense to see why there is such a large difference.

Chairman King asked for a motion to approve the September 2018 Financial Report as presented. A motion was made by Treasurer Lawson and seconded by Secretary Powell to approve the September 2018 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Schroeder for the Operations Update.

Mr. Schroeder stated that September was a very busy month. Mr. Schroeder stated that the Surface Water Plant ran four days into October this year; it is usually off by mid-September.

Mr. Schroeder stated that due to the river flows being reduced, the river water is cleaner and more difficult to treat as it uses more chemicals.

Mr. Schroeder stated that production is 6 MGD, which is the typical winter flow.

Mr. Schroeder stated that staff has begun winter clean-up of the surface water plant. Mr. Schroeder stated that staff hopes to have winter clean-up done in the next month or so, as there are well pumps and surface water pumps to change out before next spring.

The time was turned over to Mr. Conner for the Transmission System Update.

Mr. Conner stated that staff has been winterizing all the RWS pump stations.

Mr. Conner stated that the non-draining hydrants have been drained.

Mr. Conner stated that the new Airport Elevated Water Tank was put on-line yesterday. Mr. Conner stated that there is still a bit of site work that needs completed.

Mr. Conner stated that staff has been flushing the dead end waterlines in order to fight nitrification. Mr. Conner stated that nitrification issues should be over within the next month or so.

Mr. Conner stated that staff is repairing anode stations on the Crosstown Pipeline.

Mr. Conner stated that staff has been checking booster station heaters, and the heaters in the Airport Booster and the Pioneer Booster need changed out.

6. There was no Public Comment.
7. There was no Old Business.
 - a. There was no Other Old Business.
8. In New Business:
 - a. Board Member Johnson was not in attendance at the meeting and was unable to sign his annual banking letter.
 - b. There was no Other New Business.
9. A motion was made by Board Member Walsh and seconded by Secretary Powell to adjourn from Regular Session into Executive Session at 11:44 a.m. Motion put and carried.

Treasurer Lawson left the meeting at 12:13 p.m.

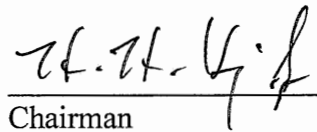
A motion was made by Board Member Walsh and seconded by Vice-Chairman Keffer to adjourn from Executive Session back to Regular Session at 12:26 p.m. Motion put and carried.

A motion was made by Secretary Powell and seconded by Vice-Chairman Keffer to appoint Vice-Chairman Keffer, Board Member Walsh, and Mr. Martin as representatives of the Board for mediation with set parameters for negotiation. Motion put and carried.

10. In the Chairman's Report, Chairman King stated that the next regular meeting will be held on November 20, 2018.

Mr. Martin informed the Board that the increase to the Insurance line item is due to the Insurance expense being booked on the accrual basis last year, and the change in the accounting not being done yet for this year.

A motion was made by Secretary Powell and seconded by Board Member Walsh to adjourn the meeting at 12:28 p.m. Motion put and carried.


Chairman


Secretary