

**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

Meeting Minutes – October 21, 2025

Call to Order: 11:31 a.m., Joint Powers Board Conference Room, Regional Water Treatment Plant.

Roll Call: Board Members Present: Bertoglio (Chair/City), Sutherland (Treasurer/SCJPB), and Sweeney (City) Sabrosky (Bar Nunn), North (Vice-Chair/County), Larson (City) & Pollock (City)

Absent: Waters (Secretary/Pioneer)

Also Present: Andrew Beamer (City), Ethan Yonker (City), Logan Wood (City), Mark Anderson (City), Sophie Stalnaker (City), Alia Scott (WPD&N) (virtually)

1. Announcements

- a. Andrew Beamer has come out of retirement on a ninety-day contract as interim Public Services Director.

2. Approved Minutes

- a. September 16, 2025, Regular Meeting Minutes approved (Motion by North, seconded by Sutherland.)

3. Bills & Claims

Vendor Name	Amount
City of Casper	\$ 594,317.58
Engineering Associates	\$ 11,114.29
HDR Engineering, Inc.	\$ 28,805.00
HUB Intl. Mountain States LTD.	\$ 118,779.00
Ketel Thorstenson, LLP	\$ 20,000.00
State of WY - Office of State Lands and Inves	\$ 8,182.83
Williams, Porter, Day, & Neville, P.C.	\$ 562.00
Total	781,760.70

- a. Approved (Motioned by Sweeney, Seconded by Sabrosky)

4. Production Report:

- a. July Production: 32.94 million, below the five-year YTD average, likely due to weather conditions and a reduction in parks watering between FY24 & FY25.

5. Financial Report

- a. Reported by Ethan Yonker
- b. Revenue was below estimated in September; however, July's overestimated production made up for the shortfall in September
- c. Financial report approved. (Motioned by Pollock, seconded by North.)

6. Operations Updates

- a. **Plant (Wood):**
 - i. Replaced packing on raw water pumps.

- ii. Replaced all HVAC filters.
- iii. Performed monthly preventative maintenance.
- iv. Removed SWHS pump #1 motor and sent it out for rebuilding.
- v. Working on the repair of a ferric tank leak.
- vi. Completed the sanitary survey with EPA.
- vii. Changed out radio antennas on Tower and Wardwell tanks.
- viii. Replaced leaking valve on hypochlorite lines.
- ix. Winterized all well houses.
- x. Cleaning of Casper recharge canals has begun.

b. Transmission (Anderson):

- i. Weekly security checks.
- ii. Weekly tank sampling; chlorine levels are dropping.
- iii. Completed work on Pioneer Booster pump #2; it is operating well
- iv. Finished painting the Airport Booster tank.
- v. Accompanied EPA staff for the sanitary survey; the survey went very well.
- vi. Pulled the pilot valve for the Mountain View tank altitude valve to install a new kit.

7. Public Comment:

- a. None

8. Old Business

a. Property Insurance:

- i. Property insurance quotes received: HUB \$118,000; WARM \$140,000.
- ii. Continuing coverage with HUB; staff will continue to seek rates in Spring 2026 to ensure the lowest cost.
- iii. Vehicles are covered under HUB property insurance.

b. WWDC Well Field LVL II Study Contract:

- i. An amendment was granted to extend the completion date to June 30th, 2027.

c. Water Resource Master Plan:

- i. Finalizing the model, staff expects to present to the Board in November.

d. Disinfection Upgrades Project SRF Loan:

- i. Approved for a loan of \$20 million and working closely with the State to stay up to date with the CMAR requirements.

e. Other:

- i. Recharge cleanout has been beneficial; the wellfield is producing an average of five million gallons more than FY23.
- ii. River Restoration — Issak Walton Project is scheduled to begin in fall 2026; research is underway regarding the two river crossing lines (Brooks and Airport) to determine if replacement is required.

9. New Business

a. HOA Solutions Contract:

- i. Authorizing the payment and approval in the amount of \$197,243.00 with HOA for SCADA upgrade.
- ii. Motion to authorize payment and approval made by Sweeney and seconded by Sutherland (Motion carried).

b. Sargent Drilling - Morad #7 Well Pump:

- i. Authorizing the purchase and payment in the amount of \$24,169.00
- ii. Motion to authorize the purchase and payment made by Sutherland, seconded by Sabrosky (Motion carried).

c. Sargent Drilling - Caspar #11 Well Pump:

- i. Authorizing the purchase and payment in the amount of \$20,103.00
- ii. Motion to authorize the purchase and payment made by Sutherland, seconded by Sabrosky (Motion carried).

d. Purvis Industries – Caspar #21 Well Pump:

- i. Authorizing the purchase and payment in the amount of \$22,934.02
- ii. Board member Sweeney raised concerns that Sargent Drilling included freight for all three pumps in the final quote and that freight inclusion contributed to losing the final bid to Purvis Industries.
- iii. Motion to authorize the purchase and payment made by Sabrosky, seconded by North (Motion carried).

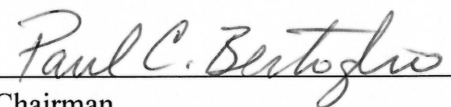
e. Other

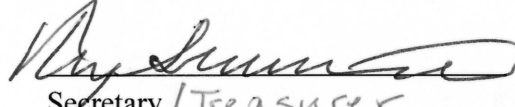
- i.

10. Chairman's Report

- a.** Next meeting: November 18th, 2025

Adjournment: 12:12 p.m. (Motion made by North, seconded by Sabrosky)


Chairman


Secretary / Treasurer