



Board Members:

H. H. King, Jr.,
Chairman

Larry Keffer,
Vice-Chairman

Charlie Powell,
Secretary

John Lawson,
Treasurer

**Central Wyoming Regional Water System
Joint Powers Board**

1500 SW Wyoming Boulevard
Casper, Wyoming 82604
(307) 265-6063 • Fax (307) 265-6058

REGULAR JOINT POWERS BOARD MEETING AGENDA

Tuesday

November 20, 2018

11:30 a.m.

**Regional Water Treatment Plant
Joint Powers Board Conference Room
1500 SW Wyoming Boulevard**

Kenye Humphrey

Shawn Johnson

Chris Walsh

Kenneth Waters

1. Announcements
2. Approve Minutes – October 16, 2018 *
3. Approve Vouchers – November 2018 *
4. Approve Financial Report – October 2018 *
5. Operations Update
6. Public Comment
7. Old Business
 - a) Other
8. New Business
 - a) Consider Purchase of Ram 1500 Half-Ton Pickup in the Amount of \$19,304 with Trade-In of 2004 Ford Ranger
 - b) Update of Annual Banking Letter – Board Member Johnson
 - c) Other
9. Executive Session – Potential Litigation
10. Chairman's Report

Next Meeting: Regular JPB Meeting – December 18, 2018

****Indicates Attachment***



**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

September 18, 2018

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, September 18, 2018 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman King, Vice-Chairman Keffer, Secretary Powell, Treasurer Lawson, and Board Member Tasler. Board Members Humphrey, Walsh, and Johnson were absent.

City of Casper – Powell, Bruce Martin, Brian Schroeder, Clint Conner, Janette Brown, Scott Baxter, Terry Cottenoir

Natrona County – Lawson

Salt Creek Joint Powers Board – King

Wardwell Water & Sewer District – Keffer

Pioneer Water & Sewer District – Tasler

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin – Williams, Porter, Day & Neville, P.C.;

The Board meeting was called to order at 11:32 a.m.

1. In Announcements, Mr. Martin stated that Ms. Linda Tasler has the proxy for Board

Member Waters.

Mr. Martin stated that Agenda Item # 8b needs removed from the agenda as the signed contract has not been received. Mr. Martin stated that the agreement will be moved to a future meeting agenda.

2. Chairman King asked for a motion to approve the minutes from the August 21, 2018 meeting. A motion was made by Treasurer Lawson and seconded by Vice-Chairman Keffer to approve the minutes from the August 21, 2018 meeting. Motion put and carried.
3. Mr. Martin asked the Board to reference the updated voucher listing dated today and shown on the screen. Mr. Martin stated that four additional vouchers were added to the listing; voucher 7913 for Williams, Porter, Day & Neville, P.C. in the amount of \$389.20 for the legal expenses; voucher 7914 for Long Building Technologies in the amount of \$12,580 for exhaust fan replacements; voucher 7915 for Wyoming Financial Insurance in the amount of \$85,493 for annual property insurance; voucher 7916 for HDR Engineering, Inc., in the amount of \$16,595.64 for the Source Water Protection Plan. Mr. Martin stated that voucher 7912 would be considered later in the meeting and recommended approval of the vouchers and offered to answer any questions the Board may have on the voucher listing.

Chairman King asked for a motion to approve the September 2018 vouchers. A motion was made by Vice-Chairman Keffer and seconded by Board Member Tasler to approve the September 2018 voucher list to include voucher numbers 7902 through 7916 in the amount of \$626,805.32, with voucher 7912 to be considered later in the meeting. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for August 2018 was 572.3 MG, which is 26 MG less than the five year average. Mr. Martin stated that year to date production is 1.148 BG.

Mr. Martin stated that Rates Billed for August were \$1.053 M.

Mr. Martin asked the Board to reference page 1 of the August 2018 Financial Report. Mr. Martin stated that Reserves are down slightly to \$7.165 M, which was expected due to the large capital projects.

Chairman King asked for a motion to approve the August 2018 Financial Report as presented. A motion was made by Vice-Chairman Keffer and seconded by Secretary Powell to approve the August 2018 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Schroeder for the Operations Update.

Mr. Schroeder stated that water production for September is higher than expected.

Mr. Schroeder stated that two weeks ago the river flows were reduced to 500 cubic feet per second. Mr. Schroeder stated that river water is cleaner and more difficult to treat as it uses more chemicals. Mr. Schroeder stated that the well levels are low due to the low flows in the river.

Treasurer Lawson stated that Seminole flows have been less than half of normal because the irrigators shut down early, which caused a domino effect. Treasurer Lawson stated that Glendo is above level for winter.

The time was turned over to Mr. Conner for the Transmission System Update.

Mr. Conner stated that water temperatures are up which is causing nitrification in the system to increase. Mr. Conner stated that staff has been flushing water mains and overflowing tanks to keep the nitrification under control.

Mr. Conner stated that the materials are in for the Pioneer Booster. Mr. Conner stated that the parts will be installed soon so the meter can be tested.

Mr. Conner stated that staff has been doing valve and ARV maintenance.

Mr. Conner stated that the Airport water line by Mills has been shut down as the Town of Mills is taking over the Hanly Acres area on Thursday.

Mr. Conner stated that staff is surveying the Brooks waterline that crosses the river.

6. There was no Public Comment.

7. In Old Business:

a. Project Updates:

i. Mr. Martin turned the time over to Mr. Scott Baxter with the City of Casper Engineering Department for an update on the Alternate Backwash Water Supply Tank Project and the Airport Elevated Water Storage Tank Project.

Mr. Baxter stated that paperwork for the Alternate Backwash Water Supply Tank has been completed to put the project into the warranty period. Mr. Baxter stated that the Backwash Tank has been operated by itself, and worked fine. Mr. Baxter stated that if an issue arises with the tank, the contractor must remedy the issue.

Treasurer Lawson asked if the valve for the sample line was fixed. Mr. Baxter stated that the valve was dug up, turned to open, and covered up. Chairman King asked why the valve was buried. Mr. Baxter stated that this is a special valve on the main that then goes to a curb stop. Mr. Conner stated that these valves are all over in the system.

- ii. Mr. Baxter stated that the Airport Elevated Water Storage Tank Project is going well. Mr. Baxter stated that the coating inside and out of the tank has been completed and the finishing crew is on site installing the tank floor and completing the electrical. Mr. Baxter stated that the scheduled finish for the tank is October 12th.

b. There was no Other Old Business.

8. In New Business:

- a. Mr. Martin stated that in July 2017 the Board authorized the submittal of an application to the State for funding for the WTP SCADA Improvements Project. Mr. Martin stated that after working with the State, the loan documents are in good order. Mr. Martin stated that HDR Engineering has completed the design for the project and DEQ has issued the permit to construct. Mr. Martin stated that the project is ready to go out for bid.

Mr. Martin recommended approval of Resolution 18-02 authorizing the execution of the Water Treatment Plant SCADA Improvements Project DWSRF Loan #213 documents, and the approval of voucher 7912 in the amount of \$8,000 for the DWSRF #213 loan origination fee.

A motion was made by Treasurer Lawson and seconded by Secretary Powell to approve Resolution 18-02 authorizing the execution of the Water Treatment Plant SCADA Improvements Project DWSRF Loan #213, and approval of voucher 7912 in the amount of \$8,000 for the DWSRF #213 loan origination fee. Motion put and carried.

- b. The agreement with Rocky Mountain Air Solutions for the replacement of one liquid oxygen system heater was removed from the agenda.
- c. Mr. Martin turned the time over to Mr. Baxter to explain Change Order No. 9 with COP Wyoming, LLC.

Mr. Baxter stated that this change order is a reduction in price due to some quantities coming in lower, and due to dirt and asphalt work. Mr. Baxter stated that there is \$33,000 of contingency funds that will not be used. Mr. Baxter stated that this change order will close out the project.

A motion was made by Vice-Chairman Keffer and seconded by Board Member Tasler to approve Change Order No. 9 with COP Wyoming, LLC for a price reduction of \$2,306 for final quantity variations for the WTP Alternate Backwash Water Supply Tank, Project No. 15-37. Motion put and carried.

- d. Mr. Martin turned the time over to Mr. Terry Cottenoir with the City's Engineering Department to discuss the WTP Bulk Sand Crane System Project that was identified in the WTP Facilities Plan Update.

Mr. Cottenoir stated that bids were opened on Tuesday, September 11th for this project, and only one bid was received. Mr. Cottenoir stated that Modern Electric submitted a bid of \$28,380 for the project. Mr. Cottenoir stated that a contingency amount of \$3,000 is recommended, making the total project amount \$31,380. Mr. Cottenoir stated that the project estimate was \$20,000. Mr. Cottenoir stated that the expected completion date of the project is November 18th.

Mr. Martin stated that \$80,000 was budgeted for this project and recommended approval of the contract.

A motion was made by Vice-Chairman Keffer and seconded by Treasurer Lawson to approve the contract with Modern Electric Co., for the Water Treatment Plant Bulk Sand Crane System, Project No. 18-033 in the amount of \$28,380 with a contingency amount of \$3,000, making the total project amount \$31,380. Motion put and carried.

- e. Mr. Martin stated that staff has been working with EPA to develop a plan and schedule due to EPA classifying the system as BIN 2 under the Long Term 2 Enhanced Surface Water Treatment Rule.

Mr. Martin stated that a letter was sent explaining how the requirements of BIN 2 classification will be met, and requested 7 years to implement the required changes.

Mr. Martin stated that EPA wants a detailed schedule for implementing a UV System. Mr. Martin stated that the letter before the Board today details the schedule, starting with applying for SRF and WWDC funding in April. Mr. Martin stated that this schedule was put together with assistance from HDR Engineering.

Mr. Martin requested a motion from the Board for the Chairman to sign the letter to EPA.

Secretary Powell stated that in previous meeting it was discussed that a UV System would cost approximately \$11 M and asked how much would be covered by funding. Mr. Martin stated that WWDC funds would cover 67% of the cost, and the rest would be covered with a DWSRF loan and by rates. Secretary Powell asked if this would require a rate increase. Mr. Martin stated that this project would require a rate increase.

A motion was made by Secretary Powell and seconded by Board Member Tasler to approve the Chairman signing the LT2 BIN2 classification schedule letter to EPA. Motion put and carried.

- f. Board Member Johnson was not in attendance at the meeting and was unable to

sign his annual banking letter.

g. There was no Other New Business.

9. In the Chairman's Report, Chairman King stated that the next regular meeting will be held on October 16, 2018.

A motion was made by Treasurer Lawson and seconded by Secretary Powell to adjourn the meeting at 12:10 p.m. Motion put and carried.

Chairman

Secretary

**Central Wyoming Regional Water System
Joint Powers Board**

UNAPPROVED VOUCHER LISTING

November 14, 2018

| VOUCHER NO. | VENDOR | DESCRIPTION | AMOUNT |
|--------------------|--|---|---------------------|
| 7932 | HDR Engineering, Inc. | Capital Expense – WTP SCADA Improvements PP#13 | \$2,725.67 |
| 7933 | HDR Engineering, Inc. | Capital Expense – Wardwell Zone IIIB Tank | \$1,328.32 |
| 7934 | Arcadis U.S., Inc. | Capital Expense – WTP Emergency Power PP#32 | \$582.50 |
| 7935 | Dell Marketing L.P. | Capital Expense – VLA Office Pro Plus 2019 for 5 Replaced Computers | \$1,900.40 |
| 7936 | City of Casper | Loan Payment | \$127,960.40 |
| 7937 | City of Casper | Operations Reimbursement – Oct18 | \$320,844.03 |
| 7938 | Landmark Structures I, LP | Capital Expense – Airport Elevated Tank Project PP#16 | \$124,800.00 |
| 7939 | Landmark Structures I, LP c/o Branch Banking & Trust | Capital Expense – Airport Elevated Tank Retainage | \$240.25 |
| 7940 | Computer Professionals Unlimited, Inc. | Capital Expense – 5 Replacement Computers | \$6,052.00 |
| 7941 | Skogen, Cometto & Associates, P.C. | FY2018 Audit Fieldwork in Progress | \$12,500.00 |
| 7942 | Williams, Porter, Day & Neville, P.C. | Legal Expense – Oct18 | \$1,218.00 |
| 7943 | Hach Company | Capital Expense – Lab Turbidimeter | \$2,572.68 |
| 7944 | Hach Company | Capital Expense – 3 Chlorine Analyzers | \$10,549.50 |
| 7945 | Casper Star-Tribune c/o Lee Enterprises | Capital Expense – Advertisement for Bid – North Platte River Exposed Waterline Stabilization Project No. 17-097 | \$489.04 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | Total | \$613,762.79 |

City of Casper
Business Services - Finance Division
200 N. David
Casper, WY 82601
admins@cityofcasperwy.com
(307)235-8400

**INVOICE &
STATEMENT OF ACCOUNT**

7937

Page 1 of 1

CUSTOMER: CENTRAL WYO. REGIONAL WATER SYSTEM JPB
1500 SW WYOMING BLVD.
CASPER, WY, 82604

DATE: 11/6/2018

CUSTOMER ACCOUNT#: 2784

ACCOUNT SUMMARY

Invoices Due Upon Receipt

| TRANSACTION DATE | INVOICE # | DESCRIPTION | STATUS | INVOICE AMOUNT/ CHARGES REMAINING |
|---------------------|-----------|---------------------------------------|---------|--------------------------------------|
| 10/31/2018 | 168403 | OCTOBER 2018 OPERATIONS REIMBURSEMENT | CURRENT | \$320,844.03 |

NEW CHARGES

PREVIOUS BALANCE

TOTAL AMOUNT DUE

\$320,844.03

\$320,844.03

| October 2018 Total Reimbursement Invoice | | | |
|--|-------------------------------------|--|---------------------|
| | | | |
| 9010.00 | Wages & Salaries Dir Labor - O&M | | \$101,938.08 |
| 9020.00 | Chemical Charge - O&M | | \$86,810.28 |
| 9030.00 | Utilities - O&M | | \$109,620.58 |
| 9040.00 | Supplies - O&M | | \$2,033.61 |
| 9060.00 | Training - O&M | | \$303.00 |
| 9070.00 | Major Maint, Repair, Replc - O&M | | \$15,892.40 |
| 9080.00 | Testing & Lab Services - O&M | | \$4,246.08 |
| 9090.00 | Other Reimbursable Costs - O&M | | \$0.00 |
| | | | |
| | | | |
| | 80-404000-5819 Invoice Total | | \$320,844.03 |

Delinquent accounts over \$50.00 will be charged an interest penalty of 1.5% per month. Sending payment to cover delinquent invoices (invoice older than 30 days) will prevent further action with the City of Casper collection effort and possible refusal of all city services. Direct all questions about your statement to (307) 235-8400. Please disregard if full payment has been sent.

Make all checks payable to City of Casper and include this remittance stub with the invoices you are paying to ensure proper processing.

Mail Payments To:

City of Casper
200 N David St
Casper, WY 82601

CUSTOMER ACCOUNT#: 2784

TOTAL AMOUNT DUE: \$320,844.03

AMOUNT ENCLOSED: \$320,844.03

Pay Invoice(s): 168403

If invoice(s) are/is not listed monies received will be posted to the oldest invoice on the account.

City of Casper Wyoming
Expenditure Reimbursement Request
October 31, 2018

| Vendor | Account Name | Date | Invoice Number | Invoice Amount | Purchased |
|-----------------------------------|----------------------------|------------|------------------------|----------------|---|
| A&E - Pcard | Instrumentation | 10/15/2018 | H-164877 | 951.90 | Turbidimeter Set Point Changes - EPA Required |
| ALSCO - Pcard | Laundry & Towel | 10/5/2018 | LCAS1223566, | 145.08 | Mats, Mops, Towels |
| | | | LCAS1224995, | | |
| | | | LCAS1226364, | | |
| | | | LCAS1227730 | | |
| Atlas Office Products - Pcard | Other Materials & Supplies | 10/18/2018 | 41580-0 | 85.78 | Cleaning Supplies |
| AWWA - Pcard | Training | 10/18/2018 | 7001617124 | 303.00 | Training Books |
| Black Hills Energy | Energy - Natural Gas | 10/10/2018 | RIN0028983 | 1,481.49 | Natural Gas Bill |
| Bobcat of Casper - Pcard | Well Supplies | 10/22/2018 | 21545 | 250.56 | Well Parts |
| Brenntag Pacific, Inc. | Chemicals | 10/1/2018 | BPI877854 | 9,388.53 | Ferric Chloride |
| Brenntag Pacific, Inc. | Chemicals | 10/1/2018 | BPI879188 | 14,829.84 | Ammonium Hydroxide |
| Brenntag Pacific, Inc. | Chemicals | 10/1/2018 | BPI878732 | 10,248.98 | Ferric Chloride |
| Brenntag Pacific, Inc. | Chemicals | 10/5/2018 | BPI879814 | 9,317.99 | Ferric Chloride |
| Brenntag Pacific, Inc. | Chemicals | 10/22/2018 | BPI882258 | 9,027.28 | Ferric Chloride |
| Carus Corporation | Chemicals | 10/5/2018 | SLS 10070311 | 4,374.00 | Polymer |
| Casper Contractors Supply - Pcard | Well Supplies | 10/18/2018 | 1506517 | 7.98 | Gaskets for Wells |
| Casper Public Utilities | Sewer | 10/5/2018 | RIN0028969 | 22.95 | Sewer Bill |
| Casper Public Utilities | Refuse Collection | 10/5/2018 | RIN0028969 | 113.00 | Sanitation Bill |
| Casper Star-Tribune - Pcard | Advertising | 10/22/2018 | 46809 | 43.54 | JPB Meeting Notice Legal Ad |
| City of Casper Balefill | Refuse Collection | 10/10/2018 | 4361/167601 | 4,866.43 | Sludge Removal |
| City of Casper Balefill | Refuse Collection | 10/10/2018 | 4361/167636 | 6,357.67 | Sludge Removal |
| Coastal Chemical - Pcard | Vehicle Supplies | 10/15/2018 | 0117803 | 208.23 | Vehicle Gasoline |
| Crum Electric - Pcard | Well Supplies | 10/18/2018 | 2023983-00 | 20.88 | Conduit for Wells |
| DPC Industries, Inc. | Chemicals | 10/1/2018 | 737004383-18 | 7,038.07 | Sodium Hypochlorite |
| DPC Industries, Inc. | Chemicals | 10/5/2018 | 737004459-18 | 7,036.51 | Sodium Hypochlorite |
| DPC Industries, Inc. | Chemicals | 10/15/2018 | 737004678-18 | 6,955.70 | Sodium Hypochlorite |
| Eaton Analytical - Pcard | Lab Testing | 10/18/2018 | L0416795 | 200.00 | Bromate Testing |
| Energy Laboratories - Pcard | Lab Testing | 10/5/2018 | 185784, 187198 | 273.00 | NPDES Permit Testing, Aerobic Spore Testing |
| Energy Laboratories - Pcard | Lab Testing | 10/15/2018 | 188251, 184649 | 462.00 | Aerobic Spore Testing |
| Energy Laboratories - Pcard | Lab Testing | 10/18/2018 | 189918, 190423, 190037 | 337.00 | TOC/Alkalinity, UV254, Aerobic Spore Testing |
| Energy Laboratories - Pcard | Lab Testing | 10/22/2018 | 191232 | 231.00 | Aerobic Spore Testing |
| FedEx - Pcard | Postage | 10/15/2018 | 6-320-04299 | 33.82 | Shipping Fees - DWSRF#213 Loan Documents |
| Ferguson Waterworks - Pcard | Booster Station Supplies | 10/15/2018 | 0938272 | 3,962.67 | Pioneer Booster Valve Repair |
| Grainger - Pcard | Other Materials & Supplies | 10/5/2018 | 1332037340 | 236.50 | Safety Respirator |
| Grainger - Pcard | Other Materials & Supplies | 10/15/2018 | 1333518350 | 234.50 | Light Bulbs for Offices |
| Grainger - Pcard | Other Materials & Supplies | 10/18/2018 | 1333518350 | 234.50 | Task Light for Settled Water |
| Greiner Ford - Pcard | Vehicle Supplies | 10/15/2018 | 95797 | 52.09 | Truck Oil Change & Maintenance |
| Hach Co. | Lab Supplies | 10/22/2018 | 11161449 | 2,613.68 | Chloramine Reagents |
| Harbor Freight Tools - Pcard | Other Materials & Supplies | 10/5/2018 | 070407 | 17.94 | Locking Clamp |
| Harbor Freight Tools - Pcard | Other Materials & Supplies | 10/5/2018 | 094641 | 21.98 | Air Compressor Parts |
| Health Insurance | Health Insurance | 10/4/2018 | | 6,152.74 | Health Insurance |
| Health Insurance | Health Insurance | 10/18/2018 | | 6,152.74 | Health Insurance |
| Health Insurance Transfer | Transfers Out | 10/22/2018 | | 1,583.42 | Additional Health Insurance Allocation |
| Hose & Rubber - Pcard | Other Materials & Supplies | 10/5/2018 | D93631-001 | 4.99 | Thread Tape |

City of Casper Wyoming
Expenditure Reimbursement Request
October 31, 2018

| Vendor | Account Name | Date | Invoice Number | Invoice Amount | Purchased |
|---------------------------------------|----------------------------------|------------|---------------------------------|---------------------|--|
| Hose & Rubber - Pcard | Other Materials & Supplies | 10/5/2018 | D93630-001 | 23.94 | Parts for Sodium Hypochlorite System |
| Interdepartmental Charges | Interdepartmental Services Fixed | 10/22/2018 | | 7,242.00 | 2 FTE's from Water Distribution |
| Interdepartmental Charges | Interdepartmental Services Fixed | 10/22/2018 | | 14,091.42 | IT, Finance, HR, City Council, City Manager, City Attorney |
| Interdepartmental Services | Interdepartmental Services | 10/22/2018 | | (2,067.50) | Reimbursement for Shared Employee |
| Long Building Technologies | Equipment Repairs | 10/5/2018 | SRVCE0093034 | 168.15 | Repair HVAC Chiller |
| NAPA Auto Parts - Pcard | Vehicle Supplies | 10/15/2018 | 356719, 052091 | 11.49 | Fix-a-Flat |
| Norco, Inc. - Pcard | Equipment Repairs | 10/5/2018 | 28738022767 | 21.84 | Guage for Torch Bottles |
| Norco, Inc. - Pcard | Other Materials & Supplies | 10/5/2018 | 24342231, 24579970, 28736816894 | 35.86 | Gas Bottles for Cutting Torch |
| Norco, Inc. - Pcard | Other Materials & Supplies | 10/5/2018 | 24794719 | 19.56 | Gas Tank Rental |
| Other Insurance | Other Insurance | 10/4/2018 | | 291.26 | Other Insurance Benefits |
| Overhead Doors - Pcard | Equipment Repairs | 10/5/2018 | 17918, 17946 | 509.40 | Repair & Certify Garage Doors |
| Payroll | Personnel | 10/4/2018 | | 32,645.02 | 3/13/14 Payroll |
| Payroll | Personnel | 10/18/2018 | | 33,695.23 | 3/27/14 Payroll |
| Phone, Email, Internet, Wireless | Telecommunications | 6/30/2018 | | (241.60) | FY18 Telecommunications End of Year Adjustment |
| Phone, Email, Internet, Wireless | Telecommunications | 10/22/2018 | | 90.00 | Phone, Email, Internet, Wireless |
| Pizza Hut - Petty Cash | Other Materials & Supplies | 10/18/2018 | RIN0029007 | 9.44 | Lunch for CWGG meeting |
| Power Service - Pcard | Equipment Repairs | 10/30/2018 | 1500000879 | 8,780.95 | Compressors Maintenance |
| Pro-Kote Engineering & Supply - Pcard | Booster Station Supplies | 10/22/2018 | 43082 | 755.00 | Anodes for Crosstown Pipeline |
| Respond First Aid Systems - Pcard | Other Materials & Supplies | 10/18/2018 | 185341 | 49.36 | First Aid Supplies |
| Rocky Mountain Air Solutions - Pcard | Chemicals | 10/15/2018 | 6732981 | 3,706.62 | Liquid Oxygen |
| Rocky Mountain Air Solutions - Pcard | Chemicals | 10/22/2018 | 6735567 | 3,489.95 | Liquid Oxygen |
| Rocky Mountain Power | Energy - Electricity | 10/15/2018 | RIN0028998 | 85,717.82 | Electricity - WTP, Wells |
| Rocky Mountain Power | Energy - Electricity | 10/15/2018 | RIN0028998 | 11,185.70 | Electricity - Boosters, Meters, Tanks |
| Smith's - Pcard | Other Materials & Supplies | 10/24/2018 | 073602 | 19.98 | Coffee |
| Stace Ryden | Clothing Allowance | 10/15/2018 | RIN0028997 | 100.00 | Uniform Jeans |
| Subway - Pcard | Other Materials & Supplies | 10/24/2018 | 025906 | 96.04 | Lunch for JPB Meeting |
| Subway - Pcard | Other Materials & Supplies | 10/24/2018 | 022501 | 24.99 | Lunch for JPB Meeting |
| Subway - Sales Tax Reimb | Other Materials & Supplies | 10/25/2018 | 265022 | (5.76) | Sales Tax Reimbursement |
| Sutherlands - Pcard | Other Materials & Supplies | 10/18/2018 | 166404 | 46.28 | Misc. Tools |
| Swi Fency & Supply - Pcard | Equipment Repairs | 10/30/2018 | 053178 | 275.81 | Front Gate Repairs |
| Tyler Technologies | Chemicals | 10/2/2018 | 045-236995 | 1,396.81 | New Accounting Software - Partial Payment |
| UPS - Pcard | Lab Testing | 10/15/2018 | 00008F045W408 | 129.40 | Lab Sample Shipping Fees |
| USPS - Pcard | Postage | 10/5/2018 | 021280 | 7.62 | Certified Mail - EPA LT2Bin2 Classification Schedule |
| USPS - Pcard | Postage | 10/22/2018 | 034657 | 12.90 | Certified Mail - DEQ - System Information Update |
| USPS - Pcard | Postage | 10/22/2018 | 028334 | 13.40 | Certified Mail - WWDC & OSLI Loan Payments |
| Verizon - Pcard | Telecommunications | 10/9/2018 | 9813837156 | 27.12 | Operator Cell Phone |
| Wardwell Water & Sewer District | Water Line Materials | 10/9/2018 | RIN0028959 | 134.20 | Wardwell Booster Station Irrigation |
| Wear Parts - Pcard | Well Supplies | 10/18/2018 | 352566 | 53.06 | Bolts for Wells |
| Workers' Compensation | Workers' Compensation | 10/22/2018 | | 2,151.75 | Workers' Compensation |
| Xerox - Pcard | Other Materials & Supplies | 10/5/2018 | 094695708 | 249.56 | Copier Lease |
| Total | | | | \$320,844.03 | |

Central Wyoming Regional Water System

Gallons Produced and
Water Rates Billed

Fiscal Year 2018-2019

| Entity | Gallons of Water Produced | | | | | Water Rates Billed | | | | |
|----------------|---------------------------|------------------------|------------------------|------------------------|--------------------------|---------------------|---------------------|-----------------------|-----------------------|-----------------------|
| | 10/31/2018 | 9/30/2018 | 8/31/2018 | 7/31/2018 | Year-to-Date | 10/31/2018 | 9/30/2018 | 8/31/2018 | 7/31/2018 | Year-to-Date |
| Salt Creek JPB | 3,207,681.633 | 3,920,891.837 | 5,665,450.000 | 6,443,328.571 | 19237352.041 | \$ 5,902.13 | \$ 7,214.44 | \$ 10,424.43 | \$ 11,855.72 | \$ 35,396.73 |
| Wardwell W&S | 11,392,635.714 | 26,621,290.816 | 33,602,661.224 | 31,667,788.776 | 103284376.531 | \$ 20,962.45 | \$ 48,983.18 | \$ 61,828.90 | \$ 58,268.73 | \$ 190,043.25 |
| Pioneer | 3,695,976.531 | 5,518,868.367 | 7,228,646.939 | 7,456,834.694 | 23900326.531 | \$ 6,800.60 | \$ 10,154.72 | \$ 13,300.71 | \$ 13,720.58 | \$ 43,976.60 |
| Poison Spider | 660,204.082 | 838,928.571 | 1,123,316.327 | 1,104,132.653 | 3726581.633 | \$ 1,214.78 | \$ 1,543.63 | \$ 2,066.90 | \$ 2,031.60 | \$ 6,856.91 |
| 33 Mile Road | 718,367.347 | 1,052,602.041 | 1,379,591.837 | 1,029,081.633 | 4179642.857 | \$ 1,321.80 | \$ 1,936.79 | \$ 2,538.45 | \$ 1,893.51 | \$ 7,690.54 |
| Sandy Lake | 993,687.755 | 1,460,154.082 | 1,923,954.082 | 1,711,074.490 | 6088870.408 | \$ 1,828.39 | \$ 2,686.68 | \$ 3,540.08 | \$ 3,148.38 | \$ 11,203.52 |
| Lakeview | 230,795.918 | 542,930.612 | 690,248.980 | 756,117.347 | 2220092.857 | \$ 424.66 | \$ 998.99 | \$ 1,270.06 | \$ 1,391.26 | \$ 4,084.97 |
| Mile-Hi | 385,222.449 | 579,183.673 | 801,223.469 | 756,579.592 | 2522209.184 | \$ 708.81 | \$ 1,065.70 | \$ 1,474.25 | \$ 1,392.11 | \$ 4,640.86 |
| City of Casper | 191,727,832.571 | 435,800,063.000 | 521,120,523.143 | 525,811,093.245 | 1674459511.959 | \$ 352,779.21 | \$ 801,872.12 | \$ 958,861.76 | \$ 967,492.41 | \$ 3,081,005.50 |
| Regional Water | (4,543,892.000) | (1,119,900.000) | (1,204,620.000) | (907,720.000) | (7,776,132.000) | \$ (8,239.36) | \$ (2,060.62) | \$ (2,216.50) | \$ (1,670.20) | \$ (14,186.68) |
| TOTAL | 208,468,512.000 | 475,215,013.000 | 572,330,996.000 | 575,828,311.000 | 1,831,842,832.000 | \$383,703.46 | \$874,395.62 | \$1,053,089.03 | \$1,059,524.10 | \$3,370,712.21 |

TOTAL PRIOR YEAR (FY2018) GALLONS PRODUCED:

3,565,168,235.046

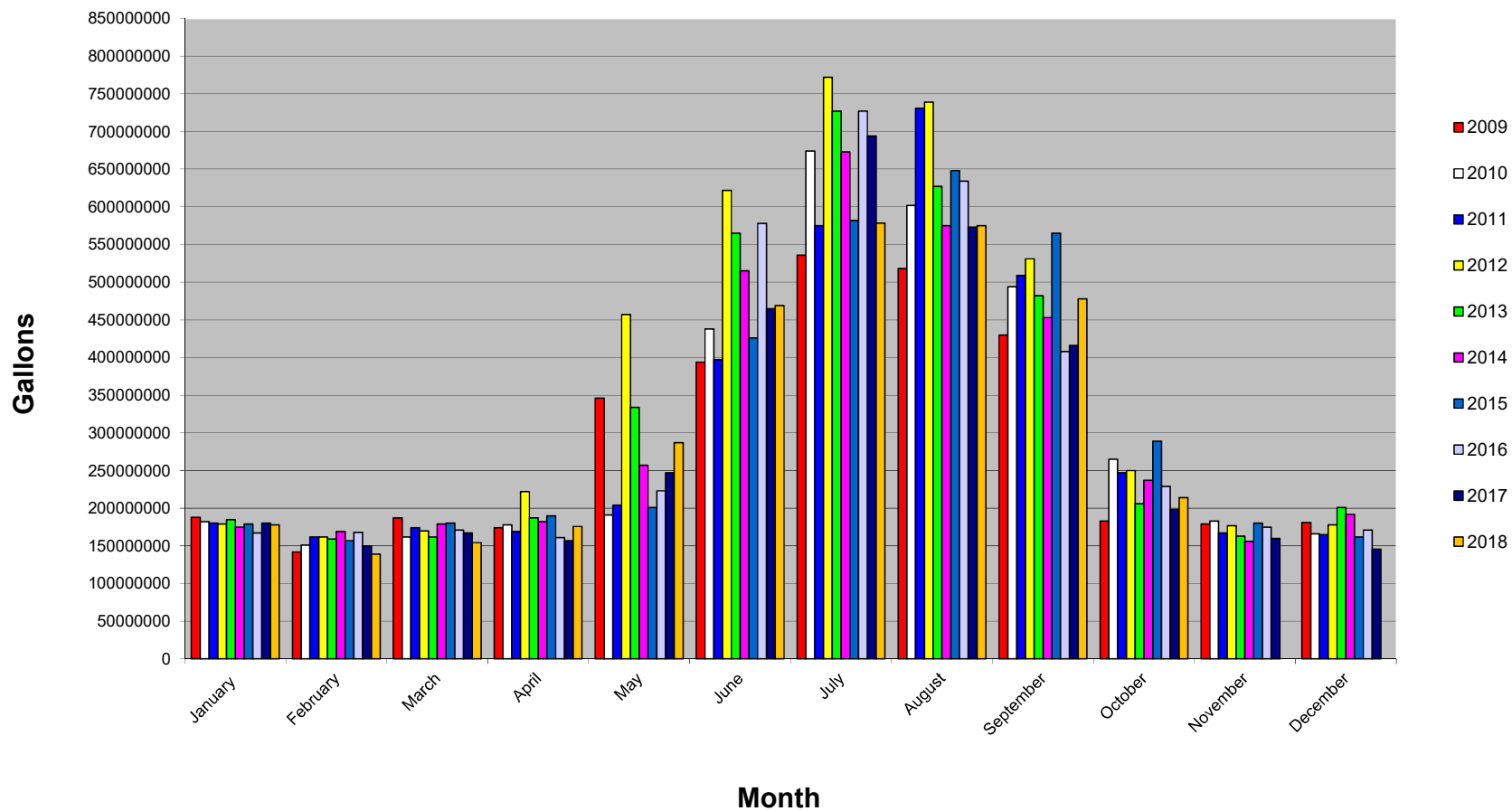
TOTAL PRIOR YEAR (FY2018) BILLING:

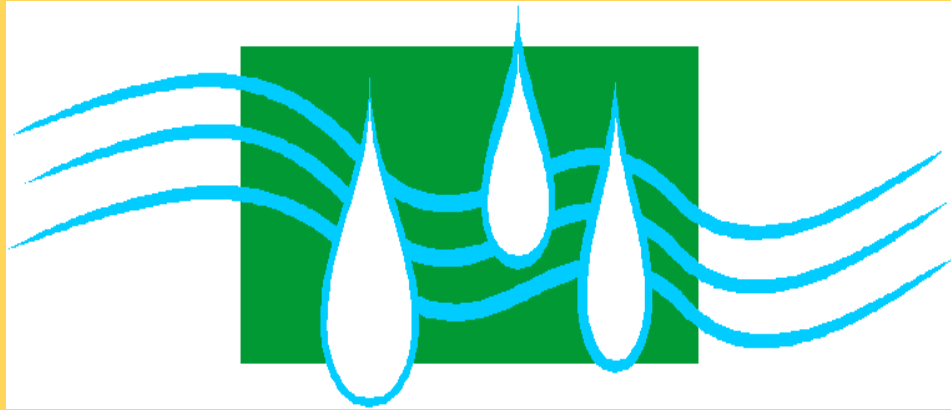
\$ 6,132,089.36

*Total water produced does not equate to total water billed
due to credit given.

Agenda Item
4

WTP PRODUCTION





Central Wyoming Regional Water System
Joint Powers Board

Monthly Compilation

October 31, 2018

Prepared by:
City of Casper
Finance Department

**Central Wyoming Regional Water System
Joint Powers Board
Balance Sheet
October 31, 2018**

| ASSETS | FY 2019 | FY 2018 |
|---|----------------------|----------------------|
| Current Assets | | |
| Cash and cash equivalents | \$ 5,964,222 | \$ 6,566,420 |
| Investments | 518,695 | 511,001 |
| Receivables from water service | 390,900 | 338,772 |
| Grant receivables | 71,451 | 613,276 |
| Interest receivable on investments | - | - |
| Inventory | 476,770 | 405,475 |
| Prepaid insurance | 78,369 | 75,554 |
| Total Current Assets | 7,500,407 | 8,510,499 |
| Capital Assets | | |
| Land | 580,874 | 580,874 |
| Construction in Progress | 9,612,119 | 3,362,491 |
| Depreciable capital assets | 78,373,887 | 78,163,991 |
| Accumulated depreciation | (43,649,567) | (42,280,342) |
| Total Capital Assets | 44,917,313 | 39,827,013 |
| Total Assets | <u>\$ 52,417,720</u> | <u>\$ 48,337,512</u> |
| LIABILITIES | | |
| Current Liabilities | | |
| Accounts payable | \$ 320,844 | \$ 278,562 |
| Accrued interest | 23,360 | (27,790) |
| Accrued expenses | 68,045 | 62,223 |
| Retainage payable | 117,861 | 55,849 |
| Current portion of long-term debt | 1,809,009 | 1,753,696 |
| Total Current Liabilities | 2,339,119 | 2,122,541 |
| Noncurrent Liabilities | | |
| Loans payable | 15,162,317 | 13,226,519 |
| Total Noncurrent Liabilities | 15,162,317 | 13,226,519 |
| Total Liabilities | 17,501,436 | 15,349,060 |
| NET ASSETS | | |
| Invested in capital assets, net of related debt | 27,945,988 | 24,846,798 |
| Reservations | | |
| General operating reserves | 427,871 | 409,251 |
| Emergency reserves | 427,871 | 409,251 |
| Debt service reserve - Loan | 654,317 | 654,317 |
| Water rights development | 478,278 | 478,261 |
| Capital replacement reserves | 1,000,000 | 1,000,000 |
| Capital improvements reserves | 2,298,951 | 2,192,973 |
| Undesignated reserves | 1,683,009 | 2,997,601 |
| Total Reservations | 6,970,296 | 8,141,654 |
| Total Net Assets | 34,916,284 | 32,988,452 |
| Total Liabilities and Net Assets | <u>\$ 52,417,720</u> | <u>\$ 48,337,512</u> |

**Central Wyoming Regional Water System
Joint Powers Board
Statement of Revenues and Expenses
October 31, 2018**

| OPERATING REVENUES | FY 2019 | FY 2018 | Variance | Percent Variance |
|--|----------------|----------------|-----------------|-----------------------------|
| Water sales | \$ 3,370,712 | \$ 3,213,638 | \$ 157,074 | 4.89% |
| Total Operating Revenues | 3,370,712 | 3,213,638 | 157,074 | 4.89% |
| OPERATING EXPENSES | | | | |
| Operating expenses | 1,208,260 | 1,074,533 | 133,726 | 12.45% |
| Insurance | 27,730 | 28,498 | (768) | -2.69% |
| Legal | 2,255 | 4,548 | (2,294) | -50.43% |
| Auditing | 191 | 13,500 | (13,309) | -98.59% |
| Total Operating Expenses | 1,238,435 | 1,121,080 | 117,356 | 10.47% |
| Net Operating Income | 2,132,277 | 2,092,559 | 39,718 | 1.90% |
| NONOPERATING REVENUE (EXPENSES) | | | | |
| Interest income | 37,048 | 19,050 | 17,998 | 94.48% |
| State Grant/Loan | 314,321 | 1,802,892 | (1,488,571) | -82.57% |
| Other income - system investment fees | 29,598 | 116,703 | (87,105) | -74.64% |
| Capital expenses | (519,365) | (1,208,860) | 689,495 | -57.04% |
| Interest expense | (194,825) | (162,887) | (31,938) | 19.61% |
| Investment fees | (60) | (86) | 26 | -30.48% |
| Depreciation | - | (687,205) | 687,205 | -100.00% |
| Total Nonoperating Revenue (Expenses) | (333,283) | (120,392) | (212,890) | -230.63% |
| INCREASE/(DECREASE) IN NET ASSETS | 1,798,994 | 1,972,166 | (173,172) | |
| NET ASSETS | | | | |
| Beginning of Year | 33,117,290 | 31,016,286 | | |
| YTD Balance End of Month | \$ 34,916,284 | \$ 32,988,452 | | |

BUDGET COMPARISON
As of October 31, 2018

| | | Original Budget | CarryOver Encumbrances | Trans/Adjusts YTD | Revised Budget | Actual YTD | Remaining YTD | % of Budget Used YTD |
|------------------------------|---|-------------------------|---------------------------|----------------------|-------------------------|-------------------------|-------------------------|-------------------------------|
| CWR WATER AGENCY FUND | | | | | | | | |
| | INTERGOVERNMENTAL | | | | | | | |
| 80-404000-42200000122349 | State Grant - RWS Airport Elevated Tank | (\$437,872.00) | \$0.00 | \$0.00 | (\$437,872.00) | \$0.00 | (\$437,872.00) - | |
| 80-404000-42290000000000 | State Loan Proceeds | (\$1,300,000.00) | \$0.00 | \$0.00 | (\$1,300,000.00) | \$0.00 | (\$1,300,000.00) - | |
| 80-404000-42290000040000 | State Loan Proceeds - Emergency Power | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$28,741.63) | \$28,741.63 | |
| 80-404000-42290000071163 | State Loan - RWS Backwash Water Supply | (\$212,710.00) | \$0.00 | \$0.00 | (\$212,710.00) | (\$219,088.18) | \$6,378.18 | 103.00% |
| | TOTAL | (\$1,950,582.00) | \$0.00 | \$0.00 | (\$1,950,582.00) | (\$247,829.81) | (\$1,702,752.19) | 12.71% |
| | CHARGES FOR SERVICES | | | | | | | |
| 80-404000-44390000000000 | Water Rate Revenue | (\$6,929,444.00) | \$0.00 | \$0.00 | (\$6,929,444.00) | (\$2,987,008.76) | (\$3,942,435.24) | 43.11% |
| 80-404000-44410000000000 | System Investment Charge Revenue | (\$98,500.00) | \$0.00 | \$0.00 | (\$98,500.00) | (\$23,400.00) | (\$75,100.00) | 23.76% |
| | TOTAL | (\$7,027,944.00) | \$0.00 | \$0.00 | (\$7,027,944.00) | (\$3,010,408.76) | (\$4,017,535.24) | 42.83% |
| | INTEREST | | | | | | | |
| 80-404000-46000000000000 | Interest On Investments | (\$17,000.00) | \$0.00 | \$0.00 | (\$17,000.00) | (\$25,977.71) | \$8,977.71 | 152.81% |
| | TOTAL | (\$17,000.00) | \$0.00 | \$0.00 | (\$17,000.00) | (\$25,977.71) | \$8,977.71 | 152.81% |
| | MISCELLANEOUS | | | | | | | |
| 80-404000-47330000000000 | Contributions | (\$300,000.00) | \$0.00 | \$0.00 | (\$300,000.00) | \$0.00 | (\$300,000.00) - | |
| 80-404000-47350000000000 | Miscellaneous Revenue | (\$50.00) | \$0.00 | \$0.00 | (\$50.00) | \$0.09 | (\$50.09) - | |
| | TOTAL | (\$300,050.00) | \$0.00 | \$0.00 | (\$300,050.00) | \$0.09 | (\$300,050.09) - | |
| | TOTAL REVENUE | (\$9,295,576.00) | \$0.00 | \$0.00 | (\$9,295,576.00) | (\$3,284,216.19) | (\$6,011,359.81) | 35.33% |

BUDGET COMPARISON
As of October 31, 2018

| | | Original Budget | CarryOver Encumbrances | Trans/Adjusts YTD | Revised Budget | Actual YTD | Remaining YTD | % of Budget Used YTD |
|------------------------------------|--|-----------------------|---------------------------|----------------------|------------------------|-----------------------|-----------------------|-------------------------------|
| CWR WATER AGENCY FUND | | | | | | | | |
| CONTRACTUAL | | | | | | | | |
| 80-404000-52000000000000 | Consulting Fees | \$15,000.00 | \$6,641.74 | \$0.00 | \$21,641.74 | \$7,201.74 | \$14,440.00 | 33.28% |
| 80-404000-52100000000000 | Investment Fees | \$1,500.00 | \$0.00 | \$0.00 | \$1,500.00 | \$45.00 | \$1,455.00 | 3.00% |
| 80-404000-52110000000000 | Legal | \$15,000.00 | \$0.00 | \$0.00 | \$15,000.00 | \$2,254.55 | \$12,745.45 | 15.03% |
| 80-404000-52120000000000 | Accounting & Auditing | \$31,000.00 | \$0.00 | \$0.00 | \$31,000.00 | \$190.99 | \$30,809.01 | - |
| 80-404000-52170000040000 | Engineering Services - Emergency Power | \$0.00 | \$10,054.26 | \$0.00 | \$10,054.26 | \$10,054.26 | \$0.00 | 100.00% |
| 80-404000-53200000000000 | Insurance & Bonds | \$92,023.00 | \$0.00 | \$0.00 | \$92,023.00 | \$106,098.77 | (\$14,075.77) | 115.30% |
| 80-404000-53700000000000 | Travel & Training | \$2,000.00 | \$0.00 | \$0.00 | \$2,000.00 | \$0.00 | \$2,000.00 | - |
| 80-404000-53910000000000 | Other Contractual | \$3,000.00 | \$0.00 | \$0.00 | \$3,000.00 | \$0.00 | \$3,000.00 | - |
| TOTAL | | \$159,523.00 | \$16,696.00 | \$0.00 | \$176,219.00 | \$125,845.31 | \$50,373.69 | 71.41% |
| OTHER | | | | | | | | |
| 80-404000-58010000000000 | Debt Service | \$1,881,758.00 | \$0.00 | \$0.00 | \$1,881,758.00 | \$562,121.69 | \$1,319,636.31 | 29.87% |
| 80-404000-58040000000000 | Interest Expense | \$536,410.00 | \$0.00 | \$0.00 | \$536,410.00 | \$170,204.74 | \$366,205.26 | 31.73% |
| 80-404000-58190000000000 | Reimbursable Contract Expenses | \$3,263,443.00 | \$0.00 | \$0.00 | \$3,263,443.00 | \$882,375.92 | \$2,381,067.08 | 27.04% |
| TOTAL | | \$5,681,611.00 | \$0.00 | \$0.00 | \$5,681,611.00 | \$1,614,702.35 | \$4,066,908.65 | 28.42% |
| CAPITAL OUTLAYS NEW | | | | | | | | |
| 80-404000-55200000000000 | Buildings | \$90,000.00 | \$2,100.00 | \$0.00 | \$92,100.00 | \$3,320.64 | \$88,779.36 | 3.61% |
| 80-404000-55200000040000 | Buildings - WTP Emergency Power Loan | \$0.00 | \$449,427.14 | \$0.00 | \$449,427.14 | \$449,427.14 | \$0.00 | 100.00% |
| 80-404000-55300000000000 | Improv. Other Than Bldgs. | \$45,000.00 | \$5.88 | \$0.00 | \$45,005.88 | \$5.88 | \$45,000.00 | - |
| 80-404000-55400000000000 | Light Equipment | \$10,000.00 | \$0.00 | \$0.00 | \$10,000.00 | \$9,750.00 | \$250.00 | 97.50% |
| 80-404000-55800000000000 | Technologies | \$8,000.00 | \$0.00 | \$0.00 | \$8,000.00 | \$0.00 | \$8,000.00 | - |
| TOTAL | | \$153,000.00 | \$451,533.02 | \$0.00 | \$604,533.02 | \$462,503.66 | \$142,029.36 | 76.51% |
| CAPITAL OUTLAYS REPLACEMENT | | | | | | | | |
| 80-404000-57200000000000 | Buildings | \$75,000.00 | \$12,580.00 | \$0.00 | \$87,580.00 | \$12,580.00 | \$75,000.00 | 14.36% |
| 80-404000-57300000000000 | Improv. Other Than Bldgs. | \$3,577,000.00 | \$448,693.06 | \$0.00 | \$4,025,693.06 | \$493,588.11 | \$3,532,104.95 | 12.26% |
| 80-404000-57300000000349 | Improv Other Than Bldgs-Airport Tank Mch | \$0.00 | \$152,465.60 | \$539,662.00 | \$692,127.60 | \$326,383.64 | \$365,743.96 | 47.16% |
| 80-404000-57300000042189 | Improv. Other Than Bldgs.-WYDOT W. Winds | \$0.00 | \$5,449.09 | \$0.00 | \$5,449.09 | \$5,449.09 | \$0.00 | 100.00% |
| 80-404000-57300000071163 | Improv Other Than Bldgs-Backwash Water | \$0.00 | \$54,010.79 | \$0.00 | \$54,010.79 | \$54,010.79 | \$0.00 | 100.00% |
| 80-404000-57300000122349 | Improv Other Than Bldgs-Airport Tank Gr | \$0.00 | \$539,664.07 | (\$539,662.00) | \$2.07 | \$1.85 | \$0.22 | 89.37% |
| 80-404000-57400000000000 | Light Equipment | \$32,000.00 | \$0.00 | \$0.00 | \$32,000.00 | \$0.00 | \$32,000.00 | - |
| 80-404000-57600000000000 | Intangibles | \$0.00 | \$42,905.60 | \$0.00 | \$42,905.60 | \$42,905.60 | \$0.00 | 100.00% |
| 80-404000-57800000000000 | Technologies - Replacement | \$29,130.00 | \$0.00 | \$0.00 | \$29,130.00 | \$0.00 | \$29,130.00 | - |
| TOTAL | | \$3,713,130.00 | \$1,255,768.21 | \$0.00 | \$4,968,898.21 | \$934,919.08 | \$4,033,979.13 | 18.82% |
| TOTAL FUND EXPENDITURES | | \$9,707,264.00 | \$1,723,997.23 | \$0.00 | \$11,431,261.23 | \$3,137,970.40 | \$8,293,290.83 | 27.45% |
| TOTAL CWR WATER AGENCY FUND | | \$411,688.00 | \$1,723,997.23 | \$0.00 | \$2,135,685.23 | (\$146,245.79) | \$2,281,931.02 | - |
| FUND TOTAL CHECK | | \$411,688.00 | \$1,723,997.23 | \$0.00 | \$2,135,685.23 | (\$146,245.79) | \$2,281,931.02 | - |

**Central Wyoming Regional Water System
Joint Powers Board
Summary of the Treasury
October 31, 2018**

| Operating Accounts at Hilltop Natl Ba | Checking Accounts | Money Market Sweep Accounts | Reconciled Balance | 31-Oct-18 Interest Earnings | Interest Rate |
|--|------------------------------|--|-------------------------------|--|--------------------------|
| Operating Fund Account | \$ 10,020.34 | \$ 5,853,431.15 | \$ 5,863,260.49 | \$ 10,074.41 | 1.63% |
| Rate Stabilization Fund Account | 10,785.22 | 82,792.81 | 93,578.03 | 137.51 | 1.63% |
| General Fund Reserve Account | 7,383.10 | - | 7,383.10 | - | 0.00% |
| Total Hilltop Bank Account Deposits | <u>\$ 28,188.66</u> | <u>\$ 5,936,223.96</u> | <u>\$ 5,964,221.62</u> | <u>\$ 10,211.92</u> | |

Money Market Investments at WGIF

| | | | | | |
|------------------------------------|--|----------------------|--|------------------|-------|
| Wyoming Government Investment Fund | | | | | |
| Total General Reserve | | \$ 515,277.05 | | \$ 852.77 | 1.22% |
| Total Water Rights Reserve | | \$ 1,149.66 | | 1.90 | 1.22% |
| Total Capital Construction Reserve | | \$ 2,268.67 | | 3.75 | 1.22% |
| Total WGIF Deposits | | <u>\$ 518,695.38</u> | | <u>\$ 858.42</u> | |

Certificates of Deposit at Hilltop Natl Bank

All certificates of deposit have been redeemed and funds moved to the Operating Account.

| Account Number | Original Purchase Date | Current CD Balances | Term | Interest Paid & Accrued YTD | Maturity Date | Interest Rate |
|-------------------------------|------------------------|------------------------|-----------|--------------------------------|---------------|------------------|
| 28562 | 6/15/2011 | \$ - | Cashed in | \$ - | 5/14/2017 | |
| 28563 | 6/15/2011 | - | Cashed in | - | 6/7/2017 | |
| 28564 | 6/15/2011 | - | Cashed in | - | 6/7/2017 | |
| 28565 | 6/15/2011 | - | Cashed in | - | 6/15/2017 | |
| 28566 | 6/15/2011 | - | Cashed in | - | 6/15/2017 | |
| 28567 | 6/15/2011 | - | Cashed in | - | 6/15/2017 | |
| 28756 | 3/9/2012 | - | Cashed in | - | 6/2/2017 | |
| Total Certificates of Deposit | | <u>\$ -</u> | | <u>\$ -</u> | | |

Total Money Market Funds \$ 6,454,919.34

Pledging Detail

Total Cash and Cash Equivalents \$ 28,188.66

\$ 5,500,000.00 Amount Pledged

\$ 4,950,000.00 90% of Amount Pledged

\$ - Cash Held over 90% of Pledged Amount


If number present, transfer from cash to investment pool may be necessary

Central Wyoming Regional Water System
Joint Powers Board
Aged Trial Balance
By Fund
October 31, 2018

| Fund: | 80 CWR Water System Agency | | | | | | |
|------------------|---|-----------------|--------------|------------|------------|-------------|----------------|
| Customer # | Customer Name | | | | | | |
| Invoice # | Inv Date | Original Amount | Current | 31-60 Days | 61-90 Days | 91-120 Days | Over 120 Days |
| <hr/> | | | | | | | |
| 1276 | CITY OF CASPER PUBLIC UTILITIES | | | | | | |
| 168401 | 10/31/2018 | \$6,198.00 | \$6,198.00 | | | | |
| ***Customer Bal | | \$6,198.00 | \$6,198.00 | | | | |
| CustomerTotal | | | | | | | * \$6,198.00 |
| <hr/> | | | | | | | |
| 2091 | OFFICE OF STATE LANDS & INVEST. | | | | | | |
| 161693 | 3/31/2018 | \$24,001.11 | | | | | \$20.00 |
| 164102 | 6/19/2018 | \$118,545.67 | | | | | \$129.15 |
| 165207 | 7/26/2018 | \$3,877.61 | | | | \$3,877.61 | |
| 165955 | 8/22/2018 | \$932.90 | | | \$932.90 | | |
| 168319 | 10/31/2018 | \$66,491.46 | \$66,491.46 | | | | |
| ***Customer Bal | | \$213,848.75 | \$66,491.46 | | \$932.90 | \$3,877.61 | \$149.15 |
| CustomerTotal | | | | | | | * \$71,451.12 |
| <hr/> | | | | | | | |
| 2594 | LAKEVIEW IMPROVEMENT & SERVICE DISTRICT | | | | | | |
| 167559 | 9/30/2018 | \$998.99 | | \$998.99 | | | |
| 168475 | 10/31/2018 | \$424.66 | \$424.66 | | | | |
| ***Customer Bal | | \$1,423.65 | \$424.66 | \$998.99 | | | |
| CustomerTotal | | | | | | | * \$1,423.65 |
| <hr/> | | | | | | | |
| 2595 | SANDY LAKE ESTATES IMPROVEMENT DISTRICT | | | | | | |
| 168476 | 10/31/2018 | \$1,203.96 | \$1,203.96 | | | | |
| ***Customer Bal | | \$1,203.96 | \$1,203.96 | | | | |
| CustomerTotal | | | | | | | * \$1,203.96 |
| <hr/> | | | | | | | |
| 2596 | 33 MILE ROAD IMPROVEMENT & SERVICE DISTRICT | | | | | | |
| 168477 | 10/31/2018 | \$1,321.80 | \$1,321.80 | | | | |
| ***Customer Bal | | \$1,321.80 | \$1,321.80 | | | | |
| CustomerTotal | | | | | | | * \$1,321.80 |
| <hr/> | | | | | | | |
| 2597 | POISON SPIDER WATER | | | | | | |
| 168478 | 10/31/2018 | \$1,214.78 | \$1,214.78 | | | | |
| ***Customer Bal | | \$1,214.78 | \$1,214.78 | | | | |
| CustomerTotal | | | | | | | * \$1,214.78 |
| <hr/> | | | | | | | |
| 2598 | PIONEER WATER & SEWER DISTRICT | | | | | | |
| 168479 | 10/31/2018 | \$1,879.84 | \$1,879.84 | | | | |
| ***Customer Bal | | \$1,879.84 | \$1,879.84 | | | | |
| CustomerTotal | | | | | | | * \$1,879.84 |
| <hr/> | | | | | | | |
| 2599 | WARDWELL WATER & SEWER DISTRICT | | | | | | |
| 168480 | 10/31/2018 | \$20,191.95 | \$20,191.95 | | | | |
| ***Customer Bal | | \$20,191.95 | \$20,191.95 | | | | |
| CustomerTotal | | | | | | | * \$20,191.95 |
| <hr/> | | | | | | | |
| 2600 | SALT CREEK CWRWS JPB | | | | | | |
| 168481 | 10/31/2018 | \$5,902.13 | \$5,902.13 | | | | |
| ***Customer Bal | | \$5,902.13 | \$5,902.13 | | | | |
| CustomerTotal | | | | | | | * \$5,902.13 |
| <hr/> | | | | | | | |
| 2601 | CITY OF CASPER-REGIONAL WATER | | | | | | |
| 168482 | 10/31/2018 | \$350,855.53 | \$350,855.53 | | | | |
| ***Customer Bal | | \$350,855.53 | \$350,855.53 | | | | |
| CustomerTotal | | | | | | | * \$350,855.53 |
| <hr/> | | | | | | | |
| 5169 | MILE-HI IMPROVEMENT & SERVICE DISTRICT | | | | | | |
| 168483 | 10/31/2018 | \$708.81 | \$708.81 | | | | |
| ***Customer Bal | | \$708.81 | \$708.81 | | | | |
| CustomerTotal | | | | | | | * \$708.81 |
| <hr/> | | | | | | | |
| ***Period Totals | | \$604,749.20 | \$456,392.92 | \$998.99 | \$932.90 | \$3,877.61 | \$149.15 |
| <hr/> | | | | | | | |
| **Fund Total 80 | CWR Water System Agency | | | | | | * \$462,351.57 |
| **# of Customers | | | 11 | 1 | 1 | 1 | 1 |

November 1, 2018

MEMO TO: H. H. King Jr., Chairman,
Members, Central Wyoming Regional Water System Joint Powers Board

FROM: Andrew Beamer, P.E., Public Services Director 
Bruce Martin, Public Utilities Manager
Brian Schroeder, Water Treatment Plant Manager

SUBJECT: Authorize the Purchase of One (1) New Half-Ton Pickup in the Amount of \$19,304.00 with Trade-In

Meeting Type & Date

Regular Central Wyoming Regional Water System Joint Powers Board (JPB) Meeting Scheduled for November 20, 2018.

Action Type

Authorization

Recommendation

That the JPB, by motion, authorize the purchase of one new half-ton crew cab pickup from Fremont Motors in the amount of \$19,304.00 with trade-in.

Summary

Staff included the replacement of a 2004 Ford Ranger extra cab pickup in the FY19 RWS Capital Budget. The truck has low mileage for its age; however, it is in poor condition. To make the repairs recommended by the service department at Greiner Ford, it would be as much or more costly than the truck is worth.

The JPB was able to “piggy back” off the City of Casper’s state bid process. The bid opening took place on October 26, 2018. Three bids were received as follows:

| <u>CONTRACTOR</u> | <u>BUSINESS LOCATION</u> | <u>BID AMOUNT (minus trade)</u> |
|-----------------------------|--------------------------|---------------------------------|
| Fremont Motor Casper | Casper, WY | \$19,304.00 |
| Fremont Motors Lander | Lander, WY | \$24,413.00 |
| Greiner Ford Casper | Casper, WY | \$24,838.00 |

Fremont Casper submitted the lowest bid of \$25,304 for a Ram 1500. Trade-in allowance for the 2004 Ranger was \$6,000, for a net cost to the CWRWS of \$19,304.

Financial Considerations

Funding for this project, \$19,304.00, is included in the FY19 RWS Capital Budget.

Oversight/Project Responsibility

Brian Schroeder, Water Treatment Plant Manager, will administer the agreement.

Attachments

Exhibit "A" Bids Received and City of Casper Bid Specification Sheet

**PROPOSAL FOR FURNISHING
ONE (1) NEW HALF TON CREW CAB 4x4 WITH 8 FT BED
FOR THE CENTRAL WYOMING REGIONAL WATER SYSTEM**

Proposal of (Name) Fremont Motor Casper
(Address) 6101 E. 2nd Street Casper WY 82609

to furnish equipment as specified to the City of Casper, Wyoming, in accordance with specifications dated October 9, 2018.

BID ITEM: NEW 1/2 ton
Description: 2019 Ram 1500

Make and Model: 2019 Ram 1500 Tradesman Cab 4x4
Federal Certified GVW: APX 6500

- I. Price bid for One (1) new half ton Crew Cab Pickup with 5.5' ft. bed, as specified \$ 25,304⁰⁰
- II. Trade-in allowance for 2004 Ford Ranger X-Cab 4x4 VIN #1FTZR15E14PBO3366 \$ 6,000⁰⁰
- III. NET COST TO THE CITY (Total Price): \$ 19,304⁰⁰
- IV. Delivery: F.O.B. City of Casper within 60-90 calendar days after award of contract by City Council.
- V. Trade in unit will be considered optional if, in the opinion of the City of Casper authorized staff, it is found to be in the best interest of the City of Casper to do so.

In addition to this proposal, the undersigned herewith submits complete information including specifications and descriptive literature to fully describe and illustrate the equipment and accessories offered. Incomplete bid specification will be considered non-compliant and rejected.

Bidder proposes to deliver equipment in accordance with the schedule above and agrees that liquidated damages will be charged to him in accordance with specifications if delivery is not made in accordance with said schedule.

A bid bond, certified check, or cashier's check made payable to the City of Casper, Wyoming, in an amount of five percent (5%) of the total amount of this bid is enclosed. The undersigned certifies that he understands the specifications relating to said bid security and agrees to the conditions set forth in said specifications.

Discounts will be allowed for prompt payment as follows:

10 Day 0 %; 20 Days 0 %; 30 Days 0 %.

Submitted By: Brett Osborne Title: Fleet Manager Date: 10/26/18

Signature: [Signature] Phone: 307-233-8654

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CITY OF CASPER
FLEET MAINTENANCE DIVISION
CITY OF CASPER
October 9, 2018

Notice is hereby given that the City of Casper, Wyoming will receive sealed bids at the Casper Service Center, 1800 E. K Street, Casper, Wyoming, **until 3:30 p.m., October 26, 2018** for the following:

One (1) New **Half Ton Crew Cab 4x4 Pickup Truck with 5.5 Bed**, to be used by the Central Wyoming Regional Water System.

General Specifications:

It is the intent of these specifications to specify the minimum requirement for the furnishing and delivery of One (1) new **Half Ton Crew Cab 4x4 Pickup Truck with 5.5' Bed**, to be used by the Central Wyoming Regional Water System. This unit shall be new with less than two hundred (200) miles and be less than six months old. Unit shall be delivered complete and ready for service, as specified, and shall be equipped with all of the manufacturer's standard equipment, as advertised, whether or not specifically mentioned in these specifications, in addition to all other equipment and attachments specified herein.

APS = As per Spec

Exc = exception to Spec

MINIMUM SPECIFICATIONS

Half Ton Pickup Truck

American Manufacturer

APS

Two sets of keys

APS

Mileage: 200 miles or less

APS

Automatic Transmission

APS

Power Steering

APS

Tilt Steering Wheel

APS

Power Brakes

APS

Power Windows

APS

Power Door Locks

APS

Four Door Crew Cab

APS

5.5' bed with factory spray liner (optional). Provide cost for this option

APS

Incl: cost is \$250 ~

FREMONT MOTOR CASPER, INC
6101 E 2ND ST
CASPER, WY 826094262

Configuration Preview

Date Printed: 2018-10-26 2:19 PM
Estimated Ship Date:

VIN:
VON:

Quantity: 1
Status: BA - Pending order
FAN 1: 50418 CITY OF CASPER WY
FAN 2:
Client Code:
Bid Number: TB9099
PO Number:

Sold to:
FREMONT MOTOR CASPER, INC (45518)
6101 E 2ND ST
CASPER, WY 826094262

Ship to:
FREMONT MOTOR CASPER, INC (45518)
6101 E 2ND ST
CASPER, WY 826094262

Vehicle: 2019 1500 CLASSIC ST CREW CAB 4X4 (140 in WB 5 FT 7 IN box) (DS6L98)

| | Sales Code | Description | MSRP(USD) |
|-------------------|------------|--|---------------|
| Model: | DS6L98 | 1500 CLASSIC ST CREW CAB 4X4 (140 in WB 5 FT 7 IN box) | 37,195 |
| Package: | 22B | Customer Preferred Package 22B | 0 |
| | ERB | 3.6L V8 24V VVT Engine | 0 |
| | DFL | 8-Spd Auto 845RE Trans (Make) | 0 |
| Paint/Seat/Trim: | PW7 | Bright White Clear Coat | 0 |
| | APA | Monotone Paint | 0 |
| | *V9 | Cloth 40/20/40 Bench Seat | 315 |
| | -X8 | Black/Diesel Gray | 0 |
| Options: | 4ES | Delivery Allowance Credit | 0 |
| | MAF | Fleet Purchase Incentive | 0 |
| | UA1 | Uconnect 3.0 | 195 |
| | NHK | Engine Block Heater | 95 |
| | XAA | ParkSense Rear Park Assist System | 250 |
| | TTB | LT265/70R17E BSW A/T Tires | 250 |
| | 4DH | Prepaid Holdback | 0 |
| | 5N7 | Saved Favorites | 0 |
| | 4FM | Fleet Option Editor | 0 |
| | 4FT | Fleet Sales Order | 0 |
| | 174 | Zone 74-Denver | 0 |
| | 4EA | Sold Vehicle | 0 |
| Non Equipment: | 4FA | Special Bid-Ineligible For Incentive | 0 |
| Bid Number: | TB9099 | Government Incentives | 0 |
| Discounts: | XKN | Flex Fuel Vehicle | 0 |
| | YGE | 5 Additional Gallons of Gas | 0 |
| Destination Fees: | | | 1,895 |
| Total Price: | | | <u>39,995</u> |

Order Type: Fleet
Scheduling Priority: 1-Sold Order
Customer Name:
Customer Address:
USA

PSP Month/Week:
Build Priority: 99

Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

**PROPOSAL FOR FURNISHING
ONE (1) NEW HALF TON CREW CAB 4x4 WITH 8 FT BED
FOR THE CENTRAL WYOMING REGIONAL WATER SYSTEM**

Proposal of (Name) FARMONT MOTORS -
(Address) 1731 MAIN STREET LANDON WY 82820

to furnish equipment as specified to the City of Casper, Wyoming, in accordance with specifications dated October 9, 2018.

BID ITEM: NEW 1/2 TON
Description: 2019 FORD

Make and Model: 2019 FORD F150 CREW CAB 4x4 XL
Federal Certified GVW: APPR 6500

- I. Price bid for One (1) new half ton Crew Cab Pickup with 5.5' ft. bed, as specified \$ 30,413⁰⁰
- II. Trade-in allowance for 2004 Ford Ranger X-Cab 4x4 VIN #1FTZR15E14PBO3366 \$ 6,000⁰⁰
- III. NET COST TO THE CITY (Total Price): \$ 24,413⁰⁰
- IV. Delivery: F.O.B. City of Casper within 90 ~~45~~ calendar days after award of contract by City Council.
- V. Trade in unit will be considered optional if, in the opinion of the City of Casper authorized staff, it is found to be in the best interest of the City of Casper to do so.

In addition to this proposal, the undersigned herewith submits complete information including specifications and descriptive literature to fully describe and illustrate the equipment and accessories offered. Incomplete bid specification will be considered non-compliant and rejected.

Bidder proposes to deliver equipment in accordance with the schedule above and agrees that liquidated damages will be charged to him in accordance with specifications if delivery is not made in accordance with said schedule.

A bid bond, certified check, or cashier's check made payable to the City of Casper, Wyoming, in an amount of five percent (5%) of the total amount of this bid is enclosed. The undersigned certifies that he understands the specifications relating to said bid security and agrees to the conditions set forth in said specifications.

Discounts will be allowed for prompt payment as follows:

10 Day 0 %; 20 Days 0 %; 30 Days 0 %.

Submitted By: BRETT OSBORNE Title: Fleet Manager Date: 10/26/18

Signature: [Signature] Phone: 307-335-3358

Four Wheel Drive

APS

Electronic shift on the fly

APS

Tires/wheels – Radial ply tires as required for GVWR, 5 Tires and wheels (including spare), all season, all terrain tread

APS

Apr

All Terrain P.S.D

Spare Tire & Wheel to include Jack & Lug Wrench

Apr

AM/FM Radio with Bluetooth Factory Installed

APS (sync)

Heater/Defroster

AP/

Current Model Year Emissions Compliant Gas Engine

APS

Factory Air Conditioning

AP/

Intermittent Wipers

APS

Engine Block Heater

APS

Apr

Permanent anti-freeze protection to minus 30 degrees F.

Apr

Factory installed back up camera and sensors

(Incl! Receiver

AP/

hitch)

Manufacturer's standard single color, white

AP/

Four-wheel anti-lock braking system

APS

Cloth seats, matching trim throughout in Standard color, Steel or equivalent

AP/

Heavy Duty Vinyl Flooring throughout

AP/

OEM heavy duty rubber floor mats

Miscellaneous

5 Year 60,000 Mile Power Train Warranty minimum

AP/

All warranties to begin upon delivery of vehicle

AP/

Selling Dealer Must be able to pick up and warranty repairs within 48 hrs. NO EXCEPTIONS

AP/

Bid to be valid for "Piggyback" option up to 120 Days after delivery of the last unit from the initial order.

AP/

VIRTC1DP



CNGP530

VEHICLE ORDER CONFIRMATION

10/26/18 14:36:22

==>

Dealer: F56415

2019 F-150

Page: 1 of 2

Order No: 0001 Priority: M3 Ord FIN: QD543 Order Type: SB Price Level: 920

Ord PEP: 101A Cust/Flt Name: CASPER

PO Number:

RETAIL

RETAIL

W1E F150 4X4 CREW \$38205

6500# GVWR

145" WHEELBASE

FRT LICENSE BKT

NC

YZ OXFORD WHITE

41H ENG BLOCK HTR

90

C CLOTH 40/20/40

SYNC

G MED EARTH GRAY

53B CLASS IV HITCH

95

101A EQUIP GRP 2255

76R REV SENSING SYS

275

.XL SERIES

96W TOUGH BED LINER

595

.POWER EQUIP GRP

TOTAL BASE AND OPTIONS 43305

.CRUISE CONTROL

XL MID DISCOUNT (750)

.17"SILVER STEEL

TOTAL 42555

99B 3.3L V6 PFDI

THIS IS NOT AN INVOICE

446 ELEC 6-SPD AUTO

T7C LT245/70R17E 295

* MORE ORDER INFO NEXT PAGE *

X26 3.73 REG AXLE NC

IMS2 CNGP530 VEHICLE ORDER CON

Page 1 of 1

VIRTC1DP



CNGP530

VEHICLE ORDER CONFIRMATION

10/26/18 14:36:29

==>

Dealer: F56415

2019 F-150

Page: 2 of 2

Order No: 0001 Priority: M3 Ord FIN: QD543 Order Type: SB Price Level: 920

Ord PEP: 101A Cust/Flt Name: CASPER

PO Number:

RETAIL

RETAIL

FLEX FUEL

SP DLR ACCT ADJ

SP FLT ACCT CR

FUEL CHARGE

B4A NET INV FLT OPT NC

DEST AND DELIV 1495

TOTAL BASE AND OPTIONS 43305

XL MID DISCOUNT (750)

TOTAL 42555

THIS IS NOT AN INVOICE

F1=Help

F2=Return to Order

F7=Prev

F4=Submit

F5=Add to Library

F3/F12=Veh Ord Menu

S099 - PRESS F4 TO SUBMIT

QC02969

V1DP0030

2,6

Not in price, optional:

1) For 5.0 V8 please add

\$2000.00 if desired

(Incl 3.31 axle ratio)

**PROPOSAL FOR FURNISHING
ONE (1) NEW HALF TON CREW CAB 4x4 WITH 8 FT BED
FOR THE CENTRAL WYOMING REGIONAL WATER SYSTEM**

Proposal of (Name) Greiner Ford of Casper
(Address) 3333 CY Ave Casper WY 82404

to furnish equipment as specified to the City of Casper, Wyoming, in accordance with specifications dated October 9, 2018.

BID ITEM: New Half ton crew cab pickup truck w/ 5.5' Bed
Description: Ford crew cab F150

Make and Model: Ford F150
Federal Certified GVW: 10500

- I. Price bid for One (1) new half ton Crew Cab Pickup with 5.5' ft. bed, as specified \$ 29,338
- II. Trade-in allowance for 2004 Ford Ranger X-Cab 4x4 VIN #1FTZR15E14PBO3366 \$ 4500
- III. NET COST TO THE CITY (Total Price): \$ 24,838
- IV. Delivery: F.O.B. City of Casper within 100 calendar days after award of contract by City Council.
- V. Trade in unit will be considered optional if, in the opinion of the City of Casper authorized staff, it is found to be in the best interest of the City of Casper to do so.

In addition to this proposal, the undersigned herewith submits complete information including specifications and descriptive literature to fully describe and illustrate the equipment and accessories offered. Incomplete bid specification will be considered non-compliant and rejected.

Bidder proposes to deliver equipment in accordance with the schedule above and agrees that liquidated damages will be charged to him in accordance with specifications if delivery is not made in accordance with said schedule.

A bid bond, certified check, or cashier's check made payable to the City of Casper, Wyoming, in an amount of five percent (5%) of the total amount of this bid is enclosed. The undersigned certifies that he understands the specifications relating to said bid security and agrees to the conditions set forth in said specifications.

Discounts will be allowed for prompt payment as follows:

10 Day 0 %; 20 Days 0 %; 30 Days 0 %.

Submitted By: Heather Hart Title: Fleet Manager Date: 10/26/18

Signature: [Signature] Phone: 307-261-3732

CITY OF CASPER
FLEET MAINTENANCE DIVISION
CITY OF CASPER

October 9, 2018

Notice is hereby given that the City of Casper, Wyoming will receive sealed bids at the Casper Service Center, 1800 E. K Street, Casper, Wyoming, until 3:30 p.m., October 26, 2018 for the following:

One (1) New **Half Ton Crew Cab 4x4 Pickup Truck with 5.5 Bed**, to be used by the Central Wyoming Regional Water System.

General Specifications:

It is the intent of these specifications to specify the minimum requirement for the furnishing and delivery of One (1) new **Half Ton Crew Cab 4x4 Pickup Truck with 5.5' Bed**, to be used by the Central Wyoming Regional Water System. This unit shall be new with less than two hundred (200) miles and be less than six months old. Unit shall be delivered complete and ready for service, as specified, and shall be equipped with all of the manufacturer's standard equipment, as advertised, whether or not specifically mentioned in these specifications, in addition to all other equipment and attachments specified herein.

MINIMUM SPECIFICATIONS

Half Ton Pickup Truck

American Manufacturer

Ford

Two sets of keys

✓

Mileage: 200 miles or less

✓

Automatic Transmission

✓

Power Steering

✓

Tilt Steering Wheel

✓

Power Brakes

✓

Power Windows

✓

Power Door Locks

✓

Four Door Crew Cab

✓

5.5' bed with factory spray liner (optional). Provide cost for this option

\$595

- Not included in price -

Four Wheel Drive

✓

Electronic shift on the fly

✓

Tires/wheels – Radial ply tires as required for GVWR, 5 Tires and wheels (including spare), all season, all terrain tread

✓
all terrain

Spare Tire & Wheel to include Jack & Lug Wrench

✓

AM/FM Radio with Bluetooth Factory Installed

✓

Heater/Defroster

✓

Current Model Year Emissions Compliant Gas Engine

✓

Factory Air Conditioning

✓

Intermittent Wipers

✓

Engine Block Heater

✓

Permanent anti-freeze protection to minus 30 degrees F.

✓

Factory installed back up camera and sensors

✓

Manufacturer's standard single color, white

✓

Four-wheel anti-lock braking system

✓

Cloth seats, matching trim throughout in Standard color, Steel or equivalent

✓

Heavy Duty Vinyl Flooring throughout

✓

OEM heavy duty rubber floor mats

✓

Miscellaneous

5 Year 60,000 Mile Power Train Warranty minimum

✓

All warranties to begin upon delivery of vehicle

✓

Selling Dealer Must be able to pick up and warranty repairs within 48 hrs. NO EXCEPTIONS

✓

Bid to be valid for "Piggyback" option up to 120 Days after delivery of the last unit from the initial order.

✓

Copy of Order Confirmation to be provided upon Completion of the order.

✓

City of Casper shall be granted five (5) business days Notice of delivery of the units in order to schedule Vehicle intake appointment.

✓

City of Casper shall be granted five (5) business days From scheduled drop off to inspect/verify specification compliance prior to full acceptance.

✓

Vehicle shall be delivered with a full tank of fuel - Minimum of 85 Octane or required octane for engine as stated by manufacturer.

✓

Original titles to be delivered to 1800 E. "K" Street, Casper, WY 82601, within 30 days of Vehicle Delivery
Title to be made out as: City of Casper,
200 N. David, Casper, WY 82601

✓

NOTE: This form may be duplicated.

Exceptions to any of the provisions of these specifications may be waived provided they are clearly stated in the Bid, and if in the opinion of the City of Casper, the Bid complied with the intent of the specification.

Should funding be inadequate to cover the items bid, all bids may be rejected or quantities adjusted to fit budget amount.

All contacts should be made through Dan Coryell, Casper Service Center, Casper, Wyoming, 82601. Phone 307-235-8410.