

**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

December 17, 2024

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, December 17, 2024, at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman Bertoglio, Vice-Chairman North, Secretary Waters, Treasurer Cathey, and Board Members Schwarzrock, and Sutherland. Board Members Pollock and Bond were absent.

City of Casper – Bertoglio, Cathey, Tom Brauer, Ethan Yonker, Jill Johnson, Logan Wood, Mark Anderson, Alex Sveda, Andrew Colling, Alisa Cochrane, and Cheryl Chavez.

Natrona County – North

Salt Creek Joint Powers Board – Sutherland

Town of Bar Nunn – Schwarzrock

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates –

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Matt Sato - Williams, Porter, Day & Neville, P.C.; John Wetstein – Engineering Associates - Laramie;

The Board meeting was called to order at 11:31 a.m.

1. In Announcements:

- a. Mr. Yonker stated that Mr. Wetstein is in attendance today to give the Caisson Rehabilitation Project results.
2. Chairman Bertoglio asked for a motion to approve the minutes from the November 19, 2024, Regular meeting. A motion was made by Vice-Chairman North and seconded by Treasurer Cathey to approve the minutes from the November 19, 2024, Regular meeting. Motion put and carried.
3. Chairman Bertoglio asked Mr. Yonker if he will present the voucher listing.

Mr. Yonker reviewed the Bills and Claims as follows:

City of Casper, Regional Water OPS Reimbursement in the amount of \$316,7825.20.

Crown Construction LLC, Contract Withholding in the amount of \$9,045.00.

Engineering Associates, FY22 Well Rehabilitation in the amount of \$1,507.32.

Williams, Porter, Day & Neville, P.C. Legal Expense in the amount of \$950.00.

Chairman Bertoglio stated that this brings the total for the Bills & Claims \$328,327.52.

A motion was made by Treasurer Cathey and seconded by Secretary Waters to approve the November 2024 Bills and Claims in the amount of \$328,327.52. Motion put and carried.

4. Chairman Bertoglio stated that Ms. Johnson is in attendance today to discuss the Budget Comparisons on the Financial Report.

Ms. Johnson stated she will start with the Budget Comparison Report. Ms. Johnson stated \$71,000.00 of Interest Revenue is not included on the report, the total for the account is actually \$221,000.00. Ms. Johnson stated that the Board has already exceeded the budget that was put in June for FY25. Ms. Johnson stated that the Board may want to think about increasing that amount with the next budget amendment, it is up to the Board. Ms. Johnson stated the other interest in question is the Principal & Interest in November, which is for the Wyoming Water Development Commission Debt Service. Ms. Johnson stated the Principal & Debt Service did not exactly match what was on the invoices. Ms. Johnson stated that a journal entry will need to be made with the correction. Ms. Johnson stated that the amounts are correct in total, not in the split.

Ms. Johnson asked the Board to reference the Balance sheet on the screen. Ms. Johnson stated that the cash amount is a large amount, and asked the Board if they would like to invest the money in the WyoStar I account. Ms. Johnson stated the WyoStar II account does have Bonds in it, but she would not recommend that account for a short-term investment. Ms. Johnson stated that the WyoStar I account has average earnings, a little over 4% right now.

Chairman Bertoglio asked Ms. Johnson on page 2, water utilities for the FY25 looks

high. Chairman Bertoglio asked for clarification from Ms. Johnson. Ms. Johnson stated looking at the Production Report, results are showing it may be weather related in water production.

Mr. Brauer stated that Mr. Yonker, along with Mr. Brauer, will provide a detailed average revenue analysis for the next Board meeting.

Chairman Bertoglio asked Ms. Johnson if she would like to discuss the Investment Policy. Ms. Johnson stated that Mr. Yonker will be going over the Investment Policy.

Chairman Bertoglio asked for a motion to approve the November 2024 Financial Report as presented. A motion was made by Treasurer Cathey and seconded by Secretary Waters to approve the November 2024 Financial Report as presented. Motion put and carried.

- a. Chairman Bertoglio turned the time over to Mr. Yonker to review the Investment Policy. Mr. Yonker informed the Board that a draft for the Investment Policy has been made, which is going into an internal review to be well refined before bringing it to the Board for consideration.

5. In the Operations Update:

Mr. Wood stated staff has been working on normal Wintertime projects. Mr. Wood stated staff has replaced pumps on Caissons 1 and 3. Mr. Wood stated that Crown Construction finished the adjustments on the loading dock. Mr. Wood stated recharge canals in the well field were cleaned, which should help with production on the Caisson pumps in early Spring.

Chairman Bertoglio asked if there were any questions for Mr. Wood. No questions were asked.

Mr. Anderson addressed the Board with an update on what has been going on in the past month. Mr. Anderson stated that staff are busy with weekly security checks.

Mr. Anderson stated that staff finished the first round of the hydrant checks, which will continue throughout the winter.

Mr. Anderson stated that Salt Creek Booster is getting a complete pump replacement.

Chairman Bertoglio asked if there were any questions for Mr. Anderson. No questions were asked.

6. There was no Public Comment.

7. In Old Business:

- a. Chairman Bertoglio asked Mr. Wetstein with Engineering Associates to give the Board a brief summary on the Caisson Rehab Project Results. Mr. Wetstein stated

he would start in summary of Caisson #2, as it was the most hindered on production. Mr. Wetstein stated that the operation required inserting a camera down the pipe to show the corrosion fully submerged underwater, which was limiting the amount of water that could penetrate the Caisson to the point it was half full. Mr. Wetstein stated that it was possible to break up some of the buildup using a sand line process, while using a rotating head, which helped to break up further buildup on the inner wall, using 2300 psi of pressure. Mr. Wetstein stated that after that process was completed, a chemical was put in to help breakdown iron buildup and to help with the biological filing that was taking place. Mr. Wetstein stated that the Caisson was flushed out with another high pass jetting flush, with the psi increased to 3000, for the final flush. Mr. Wetstein stated that the cameras were resubmerged into the pumps for review. Mr. Wetstein stated that the overall procedure was pleasing and the recharge was a success.

Mr. Wetstein stated in January or February, HDR will present the Board with their computer modeling results for recommendations for drilling new vertical wells.

- b. There was no Other Old Business.

8. In New Business:

- a. Chairman Bertoglio stated that the Disinfection System Upgrade Project update is next on the agenda and turned the time over to Mr. Yonker. Mr. Yonker handed out a diagram HDR had printed for the Board to view the completed new ozone generator upgrades and the UV imprint for the groundwater. Mr. Yonker stated that his plan is to get the project started as soon as possible, along with running the project as a CMR, construction manager at risk, so a contractor will be brought on early to help figure out logistics plans. Mr. Brauer reassured the Board that the project will be starting as soon as possible. Mr. Brauer stated Mr. Yonker and himself will be meeting with the Water Development Commission and Select Water Committee later this week to go over potentially helping them fund the rehabilitation of the Infiltration Gallery.

Chairman Bertoglio asked the Board if they had any questions. Treasury Cathey asked how far into the design do we have to be to know how much of the Ozone System we must replace. Mr. Brauer stated we are absolutely on that path now.

- b. Chairman Bertoglio stated that the next item is the Sole Source purchase for Turbidimeters from Hach in the amount of \$37,037.76.

A motion was made by Secretary Waters and Seconded by Board Member Sutherland to approve the Sole Source purchase for Turbidimeters from Hach in the amount of \$37,037.76. Motion put and carried.


9. In Other New Business:

- a. Chairman Bertoglio asked if Mr. Yonker had any Other New Business. Mr.

Yonker read a letter to the Board from Williams, Porter, Day & Neville, P.C. regarding a fee increase for services.

- b. Chairman Bertoglio notified the Board that Treasury Cathey has presented a letter of resignation. Chairman Bertoglio had stated that there will need to be someone appointed by the City of Casper soon to replace Treasurer Cathey on the Board. Ms. Johnson stated that the Board will need to elect a new Treasurer.
10. In the Chairman's Report, Chairman Bertoglio stated that the next Regular Meeting will be held on January 21, 2025.

A motion was made by Vice-Chairman North and seconded by Secretary Waters to adjourn the meeting at 12:42 p.m. Motion put and carried.


Chairman


Secretary