

**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

February 18, 2025

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, February 18, 2025, at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman Bertoglio, Vice-Chairman North, Secretary Waters, and Board Members Larson, Pollock, and Sweeney (attended virtually). Treasurer Sutherland and Board Member Sabrosky were absent.

City of Casper – Bertoglio, Larson, Pollock, Sweeney, Tom Brauer, Ethan Yonker, Logan Wood, Mark Anderson, Alisa Cochran, and Cheryl Chavez. Board Member Sweeney attended virtually.

Natrona County – North

Salt Creek Joint Powers Board –

Town of Bar Nunn –

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District – Kossert

Wyoming Water Development Office -

Sandy Lakes Estates –

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Matt Sato – Jace Madsen - Williams, Porter, Day & Neville, P.C.; Alia Scott – Williams, Porter, Day & Neville, P.C. attended virtually

The Board meeting was called to order at 11:29 a.m.

1. There were no Announcements.

2. Chairman Bertoglio asked for a motion to approve the minutes from the January 21, 2025, Regular meeting. A motion was made by Vice-Chairman North and seconded by Secretary Waters to approve the minutes from the January 21, 2025, Regular meeting.

Motion put and carried.

3. Chairman Bertoglio asked Mr. Yonker to present the Bills & Claims listing.

Mr. Yonker reviewed the Bills and Claims as follows:

Charles Sargent Irrigation Inc., Cassion #1 Replacement, Cassion #2 and Cassion #3 Well Pump in the total amount of \$74,486.00.

City of Casper, Regional Water OPS Reimbursement in the amount of \$356,977.97.

Civil Engineering Professionals Inc., Mountain View Tank Improvement in the amount of \$2,930.00.

CNA Surety, Chairman Bond - #72460444 and Secretary Bond - #64541040 in the total amount of \$200.00.

Engineering Associates, FY22 Well Rehabilitation in the amount of \$1,769.30.

State of Wyoming – Office of State Lands & Investment, Loan #DW129 in the amount of \$8,182.83.

Mr. Yonker stated that this brings the total for the Bills & Claims \$479,133.10.

A motion was made by Secretary Waters and seconded by Vice-Chairman North to approve the February 2025 Bills and Claims in the amount of \$479,133.10. Motion put and carried.

4. Mr. Yonker presented the Production Report, using a graph system. Mr. Yonker presented the first graph with water production over 8 MG above the 5-year average in January. Mr. Yonker stated that the production year to date is 250 MG above the 5-year average. Mr. Yonker proceeded to present the average 30 year to date data to the Board Members.
5. Ms. Johnson presented the Financial Report. Ms. Johnson went over the Budget Comparison as of January. Ms. Johnson reviewed the total assets, total funds, and the year's total revenue as well.

Chairman Bertoglio asked for a motion to approve the January 2025 Financial Report as presented. A motion was made by Board Member Pollock and seconded by Vice-Chairman North to approve the January 2025 Financial Report as presented. Motion put and carried.

6. In the Operations Update:

Mr. Wood stated production is about 5 MGD, which is a normal average during the Winter

Season. Mr. Wood stated the crew is keeping busy with seasonal maintenance.

Chairman Bertoglio asked if there were any questions for Mr. Wood. No questions were asked.

Mr. Anderson addressed the Board with an update on what has been going on in the past month. Mr. Anderson stated that staff are busy with weekly security checks.

Mr. Anderson stated that staff finished the first round of the hydrant checks, which will continue throughout the winter.

Chairman Bertoglio asked if there were any questions for Mr. Anderson. No questions were asked.

7. There was no Public Comment.

8. In Old Business:

a. Mr. Yonker informed the Board that the final draft of the Investment Policy has gone to Matt Sato with Williams, Porter, Day & Neville, P.C. for review. Mr. Sato stated that there were minor changes that would need to be made to the policy after his review. Mr. Yonker stated that he and Ms. Johnson approved of the format used for the policy being the same that is used for the City. Ms. Johnson informed the Board that they will need to decide who will oversee the CWRWS JPB investments going forth.

A motion was made by Secretary Waters and seconded by Board Member Pollock to approve the Investment Policy as presented. Motion put and carried

Ms. Johnson stated “The City of Casper Financial Services Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials” will need to be removed from the Investment Policy and replaced with Investment Advisory Committee. Amendments will need to be made to the draft policy to outline how the board will choose who will manage investments for the CWRWS JPB Board. Ms. Johnson did state that she will be available for any advisement.

A motion was made by Secretary Waters and seconded by Vice-Chairman North to approve the Amendment to the Investment Policy. Motion put and carried

b. No Other Old Business

9. In New Business:

a. Chairman Bertoglio stated that the next item of business is to consider the purchase of goods agreement with Ferguson Waterworks in the amount of \$32,150.00 for the purchase of five 16-inch AV-TEK flange style water valves for the surface water settled water pumps. Mr. Yonker stated that the replacement of the valves is due to

the age of the valves.

A motion was made by Secretary Waters and seconded by Vice-Chairman North to approve the Purchase Agreement with Ferguson Waterworks in the amount of \$32,150.00 for the five 16-inch AV-TEK flange style water valves for the surface water settled water pumps. Motion put and carried

- b. Chairman Bertoglio stated the next business item is to consider the purchase of goods agreement with Ferguson Waterworks in the amount of \$30,325.00 for the purchase of nine 16-inch AV-TEK wafer style water valves for the surface water pumps. Mr. Yonker stated these valves are needed to control the amount of flow going through each of the six surface water filters. The valves were installed in 1998 and are starting to fail due to their age.

A motion was made by Secretary Waters and seconded by Board Member Pollock to approve the Purchase Agreement with Ferguson Waterworks in the amount of \$30,325.00 for nine 16-inch AV- TEK wafer style water valves for the surface water filters. Motion put and carried.

- c. Chairman Bertoglio notified the Board that the next item is Budget Reallocation No. 2025-02 in the amount of \$750,000 for the Raw Water Building Improvements. Mr. Yonker stated these funds were budgeted in FY24 for Ozone Contactors that are now going to be included in the Primary Disinfection Project. Mr. Yonker stated that staff would like to use these funds for the needed Raw Water Building Improvements.

A motion was made by Vice-Chairman North and seconded by Secretary Waters to approve Budget Reallocation No. 2025-02 in the amount of \$750,000 for the Raw Water Building Improvements. Motion put and carried.

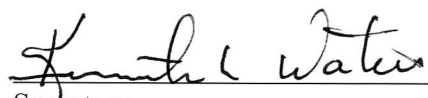
- d. In Other New Business, Chairman Bertoglio stated that Mr. Sato with Williams, Porter, Day & Neville, P.C., will be leaving and Mr. Madsen will be taking his place.

11. In the Chairman's Report, Chairman Bertoglio stated that the next Regular Meeting will be held on March 18, 2025.

A motion was made by Vice-Chairman North and seconded by Secretary Waters to adjourn the meeting at 12:23 p.m. Motion put and carried.



Chairman



Secretary