

***CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD***

MEETING PROCEEDINGS

February 21, 2023

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, February 21, 2023 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman King, Secretary Waters, Treasurer Cathey, and Board Members Knell, North and Pollock. Vice-Chairman Bertoglio and Board Member Sabrosky were absent.

City of Casper – Cathey, Knell, Pollock, Andrew Beamer, Bruce Martin, Tom Edwards, Mark Anderson, Janette Brown

Natrona County – North

Salt Creek Joint Powers Board – King

Wardwell Water & Sewer District –

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates –

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District – Ben Taucher

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin – Williams, Porter, Day & Neville, P.C.; Jolene King

The Board meeting was called to order at 11:29 a.m.

1. In Announcements, Mr. Martin welcomed Chairman King back, and introduced Board Member Dave North, who is representing the County Commissioners on the Board.

Chairman King stated that he is glad to be back.

2. Chairman King asked for a motion to approve the minutes from the January 17, 2023 Regular meeting. A motion was made by Board Member Knell and seconded by Treasurer Cathey to approve the minutes from the January 17, 2023 Regular meeting. Motion put and carried.
3. Mr. Martin informed the Board that no additional vouchers were added to the voucher listing that was sent out in the agenda packet.

Mr. Martin stated that voucher 8550 for Dave Loden Construction, Inc. in the amount of \$5,694.25 is the retainage release for the WTP Roof Replacement Project No. 21-062.

Mr. Martin stated that voucher 8555 for Waters & Son Construction, Inc. in the amount of \$7,062.58 is for the WTP back entrance gate operator replacement, which was budgeted under Security Upgrades in the FY23 budget.

Mr. Martin stated that the vouchers are in good order and recommended approval of vouchers 8549 through 8555 in the amount of \$508,576.53.

Chairman King asked for a motion to approve the February 2023 vouchers. A motion was made by Board Member Knell and seconded by Board Member North to approve the February 2023 voucher listing to include voucher numbers 8549 through 8555 in the amount of \$508,576.53. Motion put and carried.

4. Mr. Martin asked the Board to reference the Water Production table on the screen. Mr. Martin stated that there were 181 MG of water produced in January, which is 14 MG above the five year average of 167 MG. Mr. Martin stated that typically in the winter months, December through February, production is within a couple million gallons of average. Mr. Martin stated that there has been quite an increase in water production/water demand during this winter. Mr. Martin stated that he believes this is related to people running their faucets to avoid frozen water lines. Mr. Martin stated that there have been a lot of calls for emergency shut offs due to broken water lines.

Mr. Martin stated that year to date water production in January was 2.6 BG, which is 171 MG above the five year average of 2.43 BG. Mr. Martin stated that it has been a very good year for water sales.

Mr. Martin stated that Water Utility Charges for FY23 is \$5,803,488, which is approximately \$800,000 more than last year at the same time. Mr. Martin stated that the increase is due to the rate increase, and the above average water sales.

Board Member Knell stated that he would like to draw attention to the vast difference in Interest Earned from last year to this year; last year was \$1,090, and this year is \$108,408. Board Member Knell stated that the difference is due to Ms. Johnson, City Finance Director, making the WyoStar presentation to the Board, and the Board acting on the information.

Treasurer Cathey stated that in the CPU Advisory Board meeting that was held last month, there was an increase in the number of active accounts compared to a year ago. Treasurer Cathey asked if this contributed to the increase in water usage. Mr. Martin stated that he believes that there are a few more connections, but didn't think it would make that much of a difference, it is a combination of things that resulted in the increase in revenue and water production.

Mr. Martin stated that Reimbursable Contract Expense is \$2,427,667. Mr. Martin stated that the current figure also includes the January Operations Reimbursement. Mr. Martin stated that this line item is on track for where it was expected to be.

Chairman King asked for a motion to approve the January 2023 Financial Report as presented. A motion was made by Secretary Waters and seconded by Board Member Pollock to approve the January 2023 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that production is currently averaging 5.5 MGD and is being met using ten Casper wells and eight Morad wells.

Mr. Edwards stated that Maintenance staff plumbed in some transfer piping on the sodium hypochlorite tanks.

Mr. Edwards stated that Maintenance staff installed a pressure sensor on the Well Mix line.

Mr. Edwards stated that hoses on the sodium hypochlorite pumps were replaced.

Mr. Edwards stated that a boiler pump coupling in the Ozone building was replaced.

Mr. Edwards stated that staff painted welded patches on the Gallery piping.

Mr. Edwards stated that a pump in the North Chem building was repaired.

Mr. Edwards stated that a failed bushing was repaired on Casper Well 21.

Mr. Edwards stated that staff replaced a butterfly valve on Ground Water High Service No. 5 in order to pull apart the pump and rebuild it.

Mr. Edwards stated that Waters & Sons replaced the back gate operator. Mr. Edwards stated that it was worn out and needed to be replaced.

Mr. Edwards stated that Long Building Technologies was called in to repair a faulty air handler in the North Chem building.

Mr. Edwards stated that Energy Management worked on the Ground Water High Service No. 1 VFD.

Mr. Edwards stated that the fire inspection is being done today.

Board Member Knell asked what the status is of the UV system. Mr. Martin stated that SRF funding will be looked into now, and hopefully there might be a chance to get some ARPA Funding for the project in the future. Mr. Martin stated that SRF funds would have to be used for the match, so the SRF funding must be in place first. Mr. Martin stated that this is an upgrade for the WTP that has to be done, so the next step is getting the funding in place.

Treasurer Cathey stated that Mr. Edwards mentioned welding patches on the Gallery piping and asked if the Board needs to look at replacing some of the piping. Mr. Edwards stated that staff had the manifold piping on the High Service inspected by a welding company, who inspected the thickness and determined that it was still good pipe, and it just needs to be coated and painted. Mr. Edwards stated that the piping in the Raw Water building is also still good and just needs coated and painted. Mr. Edwards stated that coming up in the future, he would like to continue inspecting the different pipes in the WTP. Mr. Edwards stated that this welded patch was a weak area that had already been patched once before. Mr. Martin stated that this blown pipe was caused by the water hammer due to the VFD failure. Mr. Martin stated that the VFD failed abruptly and caused quite a water hammer issue that found the weak spot. Mr. Edwards stated that the plan is to keep assessing the pipes as some of them are quite old. Treasurer Cathey stated that doing the inspections is a good plan.

Secretary Waters asked who the welding contractor and welding inspector is that was used. Mr. Edwards stated that there were a couple of different ones used; Salt Creek Welding and Double D Welding.

Board Member Knell asked if the inspections were put out on an RFP or if they were just brought in. Mr. Martin stated that they are just brought in. Mr. Edwards stated that it usually comes in under \$5,000.

Treasurer Cathey stated that there are several x-ray companies in town that do the inspecting of the pipe as a third party, so it isn't the welders doing the inspections. Treasurer Cathey stated that High Mountain is one of the companies that does this.

Chairman King turned the time over to Mr. Anderson for the Transmission System Update.

Mr. Anderson stated that Distribution staff has been continuing to service the non-draining fire hydrants.

Mr. Anderson stated that Distribution staff had to dig out a lot of the tank and booster sites due to the snowdrifts. Mr. Anderson stated that a lot of the drifts went over the fences, which had to be cleared out so they would not knock down the fences. Mr. Anderson stated that this was also a security issue.

Mr. Anderson stated that Wardwell Water's Blair Lane Waterline tie-in was completed. Mr. Anderson stated that they are just waiting on the weather to clear out so the

contractor can finish and the walk-thru can be done. Mr. Anderson stated that there is only one Regional valve for the project.

Mr. Anderson stated that the Pioneer Booster pump replacements have been ordered. Mr. Anderson stated that staff asked what the timeline is for the pumps to arrive and it could be months.

Mr. Anderson stated that Metro pump and impeller quotes are in, and staff is in the process of getting them ordered so they can be changed out.

6. There was no Public Comment.

7. There was no Old Business.

a. There was no Other Old Business.

8. In New Business:

a. Mr. Martin stated that the Board submitted three ARPA Grant applications in the first round of ARPA Funding. Mr. Martin stated that the Board was successful in getting one grant in the amount of \$1.5 M for the Well Rehabilitation Project. Mr. Martin stated that before the Board today is the Grant Agreement for this project. Mr. Martin stated that approval is requested so the project can go forward with the ARPA funding.

Board Member Knell asked if the grant funds have already been received. Mr. Martin stated that they have not, the grant agreement must be approved first. Treasurer Cathey stated that if he understands the agreement, we do the work, and then submit the invoices for reimbursement by the State. Mr. Martin stated that was correct.

A motion was made by Board Member Knell and seconded by Secretary Waters to accept ARPA Grant # WS-1203 in the amount of \$1.5 M for the Well Rehabilitation Project and authorize the Chairman to sign the grant agreement. Motion put and carried.

Treasurer Cathey asked if the Board has the cash flow to handle the grant. Mr. Martin stated that the match funding for this project will come out of the FY23 budget where \$500,000 was budgeted for the Well Rehabilitation Project. Mr. Martin stated that is the match funding, and the cash flow will come out of that.

b. Mr. Martin stated that the front gate has two operators that have been in service for over 20 years. Mr. Martin stated that the operators are failing more and more frequently and it is difficult to get parts. Mr. Martin stated that it is time to replace the operators and associated components. Mr. Martin stated that this replacement was anticipated in the FY23 Capital budget and funds are included in the Security line item.

Mr. Martin stated that staff received three quotes for the project, with Waters & Son Construction being the low quote at \$31,864.87. Mr. Martin stated that by Board policy, anything over \$20,000 must be brought before the Board for approval. Mr. Martin stated that staff is requesting authorization to move forward with the front gate operator replacement.

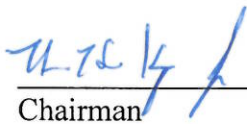
Chairman King asked if the front gate will still be a card reader system. Mr. Martin stated that it will be the same type of system, staff will have a card, and visitors will be able to push the button; it is just the components that operate the gate.

Secretary Waters stated that he will be abstaining from the vote as this is his son's company.

A motion was made by Board Member Pollock and seconded by Board Member Knell to approve the WTP Front Gate Security Upgrades by Waters & Son Construction, Inc. in the amount of \$31,864.87. Motion put and carried with Secretary Waters abstaining from the vote.

- c. In Other New Business, Board Member Knell announced that Mr. Andrew Beamer will be retiring on June 16th.
- 9. In the Chairman's Report, Chairman King stated that the next meeting will be held on March 21, 2023.

A motion was made by Board Member Knell and seconded by Treasurer Cathey to adjourn the meeting at 11:45 a.m. Motion put and carried.


Chairman


Secretary