

***CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD***

MEETING PROCEEDINGS

March 15, 2022

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, March 15, 2022 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman King, Vice-Chairman Keffer, Secretary Waters, Treasurer Bertoglio, and Board Members Freel, Knell, and Sutherland. Board Member Cathey was absent.

City of Casper – Freel, Knell, Sutherland, Andrew Beamer, Bruce Martin, Tom Edwards, Clint Conner, Janette Brown, Terry Cottenor, Mark Anderson

Natrona County – Bertoglio

Salt Creek Joint Powers Board – King

Wardwell Water & Sewer District – Keffer

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin – Williams, Porter, Day & Neville, P.C.

The Board meeting was called to order at 11:30 a.m.

1. There were no Announcements.
2. Chairman King asked for a motion to approve the minutes from the February 15, 2022 Regular meeting. A motion was made by Vice-Chairman Keffer and seconded by

Secretary Waters to approve the minutes from the February 15, 2022 Regular meeting. Motion put and carried.

3. Mr. Martin informed the Board that one additional voucher was added to the voucher listing that was sent out in the agenda packet: Voucher 8434 for Norco Inc. in the amount of \$2,137.12 for a Ladder Gate for the 2.6 MG Tank.

Mr. Martin stated that voucher 8421 for West Plains Engineering in the amount of \$950.00 was pulled from the voucher listing last month in order to get verification on the pay app from the vendor. Mr. Martin stated that everything is in order with the pay app and the voucher was added to the voucher listing for this month.

Mr. Martin stated that vouchers 8423 and 8424 are for the WTP VFD Replacement Project for the surface water high service pump. Mr. Martin stated that this project has been completed by ITC Electrical Technologies.

Mr. Martin stated that voucher 8426 for Engineering Associates is for the Caisson No. 2 Rehab Project. Mr. Martin stated that this project is out to bid and the contract should be brought before the Board next month.

Mr. Martin stated that voucher 8429 for the City of Casper is for the RWS portion of the Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) Update. Mr. Martin stated that back in October 2020 the Board entered into a funding agreement with the City of Casper for the completion of the RRA and ERP Update by HDR Engineering. Mr. Martin stated that this was a requirement of the American Water Infrastructure Act of 2018. Mr. Martin stated that this has been completed and certified, and is now ready for payment from the Board to the City of Casper.

Mr. Martin stated that voucher 8431 for HDR Engineering, Inc. is for the preliminary design report for the WTP Disinfection System Upgrade Project. Mr. Martin stated that this design report is moving forward and should be ready to present to the Board next month.

Mr. Martin recommended approval of the vouchers and offered to answer any questions the Board may have on the voucher listing.

Chairman King asked for a motion to approve the March 2022 vouchers. A motion was made by Secretary Waters and seconded by Board Member Knell to approve the March 2022 voucher listing to include voucher numbers 8421 through 8434 in the amount of \$545,410.85. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for February 2022 was 154 MG, which is 8 MG more than the five-year average. Mr. Martin stated that the meters were read a day later than normal, so the difference is mostly due to the timing of reading the meters. Mr. Martin stated that the year to date production total is 2.5 BG, which is 92 MG less than the five-year average. Mr. Martin stated that this is due to the water conservation efforts that took place last summer.

Mr. Martin asked the Board to reference page 2 of the Financial Report. Mr. Martin stated that Interest Earned in 2021 and 2022 dropped significantly from 2020. Mr. Martin stated that the Board discussed this last month, and it is on the agenda to discuss again later in the meeting.

Mr. Martin stated that Water Utility Charges is \$5,319,557, which is \$153,199 less than the same time last year. Mr. Martin stated that this is due to decreased water sales.

Mr. Martin stated that Consulting Service is \$4,932, which is quite a jump over last year. Mr. Martin stated that \$4,000 of this is for the WWDC application that the Board approved for the Wellfield Management Plan that was submitted last month.

Mr. Martin stated that Reimbursable Contract Expense is \$1,992,473, which is \$141,291 less than the previous year. Mr. Martin stated that this is due to timing of chemical purchases. Mr. Martin stated that Mr. Edwards will be ordering corrosion inhibitor which is \$120,000 per order.

Mr. Martin stated that Buildings is \$115,520. Mr. Martin stated that this is for the roof over the Filter Gallery, security upgrades, and design on the hoist for the confined space entry over the Filter Gallery.

Board Member Knell asked if the Reimbursable Expense shouldn't be higher considering how we had to go about getting ferric. Mr. Martin stated that since less water was sold, less chemicals were used. Mr. Martin stated that the timing of chemical purchases affects how that number flows during the year.

Mr. Martin stated that Improvements Other Than Buildings is \$973,889, and fluctuates from year to year. Mr. Martin stated that so far this year, this number includes the roof replacement on the 2.6 MG Tank, and coating. Mr. Martin stated that this line item also includes replacement of pumps, turbidimeters, etc.

Mr. Martin stated that Light Equipment, \$9,267, is for tool purchases that were approved as part of the budget.

Mr. Martin offered to answer any questions the Board may have on the Financial Report.

Chairman King asked for a motion to approve the February 2022 Financial Report as presented. A motion was made by Board Member Knell and seconded by Secretary Waters to approve the February 2022 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that production is averaging 5.7 MGD. Mr. Edwards stated that this is being accomplished by running ten Casper wells, seven Morad wells, and two Caisson wells.

Mr. Edwards stated that the Maintenance crew identified some leaking check valves in

the wellfield. Mr. Edwards stated that four new check valves were installed to resolve the issue.

Mr. Edwards stated that Decant Pump No. 3 was rebuilt, and is ready to be installed with assistance from Water Distribution staff.

Mr. Edwards stated that the turbidimeter at Casper No. 9 well was repaired.

Mr. Edwards stated that the Decant Pump Station flow meter head unit failed and was replaced.

Mr. Edwards stated that a leak was identified on the west sodium hypochlorite tank and staff determined it was a gasket issue. Mr. Edwards stated that a new gasket was installed, and the tank is ready to be tested.

Mr. Edwards stated that the monthly cleaning and calibration of the turbidimeters was completed.

Mr. Edwards stated that ITC Electrical Technologies completed the installation of the VFD on Surface Water High Service Pump No. 2. Mr. Edwards stated that a function check was performed and it seems to be working fine. Mr. Edwards stated that once the surface water plant is started, it will be verified that there are no issues with the VFD and SCADA.

Mr. Edwards stated that quotes are being requested for wiring the actuator valves on the surface water pumps. Mr. Edwards stated that the actuator valves that were purchased last year will be installed, as well as the Actiflo feed actuators.

Mr. Edwards stated that he attended a pre-con meeting with Pope Construction for the Hoist Project over the Filter Gallery. Mr. Edwards stated that the project should start in two weeks.

Mr. Edwards stated that a WTP shutdown was done so Modern Electric could replace the arrestors in the backup generator. Mr. Edwards stated that everything went well and the WTP was down for four hours. Mr. Edwards stated that staff is now waiting on Arcadis to sign off on the project before the generator is fully put back in operation.

Mr. Edwards stated that a preliminary discussion on ozone and ultra violet disinfection is scheduled with HDR.

Mr. Edwards stated that the Instrumentation and Controls Technician position is currently open and should close next week.

Secretary Waters asked what was replaced on the emergency generator. Mr. Edwards stated that the arrestors were originally undersized, which was the same issue was at the Wastewater Treatment Plant. Mr. Edwards stated that they ordered the correct size of arrestor and installed them. Mr. Edwards stated that the WTP had to be shut down for the installation.

Board Member Knell asked if any applications have been submitted for the job opening. Mr. Edwards stated that currently there are four applications, but he would like to see a few more applications submitted.

Mr. Martin stated that the cost for the arrestors is being covered by Arcadis as it was a design issue.

Chairman King asked if all the work is completed on the 2.6 MG Tank. Mr. Martin stated that was correct. Mr. Edwards stated that staff will be installing a safety and security ladder gate on the 2.6 MG Tank, and there was an issue with the level transducer. Mr. Edwards stated that the contractor work is done.

Treasurer Bertoglio asked if there has been any talk of shortages for chemicals this year. Mr. Edwards stated that he has heard there will be long delays, and that freight will increase considerably. Mr. Edwards stated that corrosion inhibitor has already increased \$30,000 over what was paid last year.

Board Member Knell asked if the \$30,00 increase was in transportation. Mr. Edwards stated that the increase was for materials.

Mr. Martin stated that he spoke to the ferric supplier, and they are going to go with the same set up as last year, with the railcar sent to Billings from Chicago, and then trucking it to the WTP. Mr. Martin stated that he heard a few weeks ago that the plant in Utah that was supplying the ferric is still offline. Mr. Martin stated that the ferric supplier is confident in the supply coming from Chicago and should work out well. Mr. Martin stated that Brenntag has installed a storage tank at their facility that will hold one railcar of chemical and will fill it at the beginning of the summer and will keep it full as a backup.

Treasurer Bertoglio asked if Mr. Martin read the email from Mark Pepper with Rural Water regarding anomaly tests. Treasurer Bertoglio stated that the email states that Rural Water was going out and working with smaller systems to get the anomaly tests results thrown out and asked if he had any thoughts on the email. Treasurer Bertoglio stated that our system is much bigger and he didn't know if it would do any good to have them step in. Mr. Martin stated that he and Mr. Beamer discussed this email and had the same thought. Mr. Martin stated that the Board tried working with Rural Water before on this and it caused a delay, but in the end it didn't go anywhere. Treasurer Bertoglio stated that he is not suggesting that the Board slow down on the UV installation. Treasurer Bertoglio asked if the Board and staff are interested in meeting with Rural Water and possibly using RWS as an example of excessive over regulation. Mr. Martin stated that a meeting would not be out of the question, but possibly have HDR attend as well.

Mr. Martin stated that as a side note, it is planned to upgrade the existing ozone generators as part of the UV Project. Mr. Martin stated that EPA did allow the ozone dose to be reduced, so with the overall total cost of operating the UV system and reduced ozone size, and spending less money on producing ozone, the trade-off might be worth it. Mr. Martin stated that more of that information will come out in the design report. Mr. Martin stated that an early look at the design report shows that the ozone upgrade portion

of the project is going to be the costly portion. Mr. Martin stated that even if we could get out of having to install the UV system, the ozone system would still have to be upgraded as it is over twenty years old and no longer supported. Mr. Martin stated that it will be a major cost for that regardless.

Chairman King turned the time over to Mr. Conner for the Transmission System Update.

Mr. Conner introduced Mr. Mark Anderson, Utility Supervisor for Water Distribution. Mr. Conner stated that some of Mr. Anderson's duties include water service work, contractor waterline replacement jobs, ARV maintenance, oversees EPA compliance testing, and pump maintenance at booster stations. Mr. Conner stated that he wanted to show Mr. Anderson what goes on during RWS meetings. Mr. Conner stated that over the next couple of months he will be bringing other supervisors to the meeting. Mr. Conner announced that he gave his retirement notice, which will be effective July 8th.

Mr. Conner stated that Pioneer Booster had a pump fail due to overloads that were sticking. Mr. Conner stated that Mr. Pike, Instrumentation Tech for the Wastewater Plant, was able to get them freed up but there is also a bad relay. Mr. Conner stated that the relay has been ordered and will be installed when it arrives.

Mr. Conner stated that last month he mentioned there was an electrical issue at Metro Booster that took out the heater transformer. Mr. Conner stated that staff tried replacing the transformer, but that is not working. Mr. Conner stated that a new heater has been ordered.

Mr. Conner stated that Salt Creek Booster has an ARV that opens and closes on its own and is creating problems. Mr. Conner stated that Mr. Pike is looking into it.

Mr. Conner stated that the chlorine residuals in the system look really good, they are at 2.5 ppm. Mr. Conner stated that about a week ago, the dose was lowered again. Mr. Conner stated the residuals are checked weekly.

Mr. Conner stated that the recharge inlet across the river from Morad Park will be cleaned in the next month. Mr. Conner stated that the inlet silts in over the years, so a backhoe will be used to clean it out in order to get better flow from the river once it comes up. Mr. Conner stated that staff is waiting for the moisture to dry up before they start the cleaning job.

Chairman King thanked Mr. Conner and Mr. Edwards for doing a good job and keeping the Board informed on everything.

6. There was no Public Comment.
7. In Old Business, Mr. Martin stated that last month the Board discussed opening WyoStar Investment accounts and approved opening a WyoStar I and a WyoStar II account. Mr. Martin stated that Ms. Brown has been compiling the paperwork needed to accomplish this.

- a. Mr. Martin stated that the first item is to consider establishing the WyoStar I and WyoStar II accounts and approving the Board Officers sign the paperwork.

Board Member Knell asked if this is from the information presented by Ms. Johnson at the last meeting. Mr. Martin stated that was correct.

A motion was made by Board Member Knell and seconded by Vice-Chairman Keffer to approve the opening of WyoStar I and WyoStar II investment accounts with the State of Wyoming and to approve the Board Officers signing the required forms. Motion put and carried.

- i) Mr. Martin stated that the next item for the Board is to consider closing the Wyoming Governmental Investment Fund accounts. Mr. Martin stated that Ms. Brown has prepared the forms to close these accounts, and the Board's approval is needed for them to be signed.

Board Member Knell stated that he thought Ms. Johnson recommended leaving one of these accounts open with a little bit of money in it. Ms. Brown stated that it was recommended to leave one of the Hilltop accounts open.

A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to close the Wyoming Governmental Investment Fund accounts.

Board Member Knell informed Board Member Sutherland that these new accounts will make the Board much more interest than what the Board has been earning.

Motion put and carried.

- ii) Mr. Martin stated that this is the last piece, and the resolution is required by Hilltop Bank. Mr. Martin stated that the resolution gives authorization to close some accounts, transfer funds, and leave an account open. Mr. Martin stated that this resolution is authorizing those changes and is based on written direction from the Joint Powers Board. Mr. Martin stated that once this approval is given, then the paperwork for the amounts to be moved can be signed by the Board Officers.

A motion was made by Board Member Knell and seconded by Secretary Waters to approve Resolution No. 22-02 Authorizing the Combination and Closing of Certain Central Wyoming Regional Water System Joint Powers Board Hilltop National Bank Investment Management Accounts and Transfer of Funds to WyoStar I and II Accounts. Motion put and carried.

- b. There was no Other Old Business.

8. In New Business:

- a. Mr. Martin stated that the Water Treatment Plant Roof Replacement, Project No. 21-062 was recently put out for bid. Mr. Martin stated that three bids were received with the low bid from Dave Loden Construction, Inc. out of Buffalo, WY in the amount of \$113,885. Mr. Martin stated that staff is recommending a \$6,000 contingency account for this project, for a total project amount of \$119,885. Mr. Martin stated that this project is for the North Chemical portion of the building and the completion date is December 23, 2022. Mr. Martin stated that Mr. Terry Cottenoir with City Engineering is the Project Manager and is in attendance to answer any questions the Board may have.

Board Member Knell asked what the contingency amount is for. Mr. Martin stated that if something goes wrong during the project that wasn't anticipated, this amount will be set aside to cover the costs.

Treasurer Bertoglio asked what the other bids were. Mr. Martin stated that Lowe Roofing of Wyoming from Gillette bid \$114,500, and Limmer Roofing from Mills bid \$145,650. Mr. Martin stated that the Engineer's Estimate was \$132,000. Mr. Martin stated that it was anticipated to do a larger roof project, and \$300,000 was budgeted. Mr. Martin stated that some of that funding was moved to other projects, so the roof project was scaled back.

Board Member Knell stated that the bid was amazingly close to the estimate.

A motion was made by Secretary Waters and seconded by Board Member Freel to approve the contract with Dave Loden Construction, Inc. for the Water Treatment Plant Roof Replacement, Project No. 21-062 in the amount of \$113,885.00 with a \$6,000.00 contingency amount, for a total project amount of \$119,885.00. Motion put and carried.

- b. Mr. Martin stated that on the Actiflo treatment system, which is a sand ballasted rapid settling system, it contains settling tanks for the sludge and sand that settles out of the raw water. Mr. Martin stated that these scrapers are in the bottom of the tank to aid in the removal of the sand to send back through the classifiers. Mr. Martin stated the scrapers have been in service for 20+ years and are highly corroded and require replacement.

Mr. Martin stated that Veolia Water Technologies, Inc. is the only supplier for the Kruger Actiflo system in the United States. Mr. Martin stated that it is requested this sole source purchase be approved in order for staff to order the parts and get them installed to meet the summertime water season.

Secretary Waters asked if the scrapers are a mechanical device. Mr. Martin stated that was correct. Secretary Waters asked if instead of going with a sole source, is there anyone in Casper that can fabricate them. Mr. Martin stated that he thinks the fabrication would be more than to just buy the scraper arms from Veolia, and the timeline that we are up against with getting them before the next water season is very short.

A motion was made by Treasurer Bertoglio and seconded by Vice-Chairman Keffer to approve the sole source purchase of four complete scraper arm assemblies from Veolia Water Technologies, Inc. in the amount of \$72,838.37. Motion put and carried.

- i.) Mr. Martin stated that Budget Reallocation No. 2022-03 in the amount of \$50,000 moves funds from the FY22 Mag Meter Replacements Project, as no mag meters need replaced at this time, to the FY22 Equipment Replacement Project to cover the cost of the Actiflo scraper arm assemblies. Mr. Martin stated that this is not an increase to the overall budget.

A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to approved Budget Reallocation No. 2022-03 in the amount of \$50,000 moving funds from the FY22 Mag Meter Replacements Project to the FY22 Equipment Replacement Project.

Board Member Knell asked why the budget reallocation was not done before the purchase was approved. Mr. Martin stated that if the purchase was not approved, there would be no need for the budget reallocation.

Motion put and carried.

- c. Mr. Martin stated that Budget Reallocation No. 2022-04 is a bookkeeping cleanup item. Mr. Martin stated that the voucher listing included an invoice for the RWS portion of the Risk and Resilience Assessment and Emergency Response Plan Update. Mr. Martin stated that this budget reallocation just moves the expense into Contribution Expense for bookkeeping cleanup for audit.

A motion was made by Treasurer Bertoglio and seconded by Board Member Freel to approve Budget Reallocation No. 2022-04 in the amount of \$39,769.00 moving the expense from the Risk and Resilience Assessment and Emergency Response Plan Update Project to Contribution Expense. Motion put and carried.

- d. Mr. Martin stated that it is the time of year to review the Operations and Agency budgets, and today we will review the preliminary proposed Capital Improvement Projects for FY23. Mr. Martin stated that this is preliminary, and revisions could be made in April and May. Mr. Martin reviewed the following proposed Capital Projects for FY23:

- 1) Chiller Replacement - \$285,000 – Additional funding for the Chiller Replacement Project. This project went out to bid at the end of last year and came in way over the budget of \$180,000. Bids came in at \$422,000. It is proposed to add an additional \$285,000 to the budget and put it out for bid again in FY23.

Board Member Knell stated that amount would get the budget up to where the bids were, but now there is a 7% inflation factor. Board Member Knell asked

if more funds will be needed. Mr. Martin stated that staff is confident that the bid that was received was high and out of line. Mr. Martin stated that he believes there is a little bit of cushion, and should be fine. Mr. Martin stated that hopefully he is right and doesn't have to ask for more funds next year.

- 2) GW Vault and Yard Piping Replacement - \$125,000 – Yard piping replacement downstream of the De-Gas Tower. The area where chemicals feed into the piping is severely corroded and requires replacement.
- 3) Security Upgrades - \$75,000 – On-going security improvements. Each year funds are budgeted for this program. Now that the Risk & Resilience Assessment has been done, as well as an in-house security assessment by the Police Department, several security measures were identified that need to be addressed. This could include door card readers, failed gate actuators, fencing repairs, camera installation and replacement.
- 4) Equipment Replacement - \$150,000 – Unanticipated equipment and valve replacement – budgeted each year.
- 5) HS Pump Valve Replacements - \$75,000 – Replacement of failed valves on the high service pumping system.
- 6) FY23 Turbidimeter Replacements - \$30,000 – On-going project to replace failing turbidimeters. Turbidimeters are on each of the 29 wells, and throughout the WTP. The failing turbidimeters will be replaced with the new Hach turbidimeter, which seems to be working much better.
- 7) FY23 Well Rehabilitation - \$500,000 – Rehabilitate Caisson No. 1. Caisson No. 2 is out to bid and staff is anxious to see how the bids come in. If bids come in less than \$500,000 for Caisson No. 1, a couple of the vertical wells will be added to the rehabilitation for FY23. Wells need to be rehabilitated each year.
- 8) Raw Water Pump No. 3 Replacement - \$75,000 – Replacement of pump that has reached the end of life. There are six pumps in Raw Water.
- 9) Filter Media Replacement - \$100,000 – Replacement of the existing filter media. During the Roof Project concrete fell into the filters. The Confined Space Hoist Project will be starting soon. After all the work is completed, the filter media will be replaced. It needs replaced anyway based on age. The cost for this replacement is up in the air, as there are access issues in the Filter Gallery, and the filter media is expensive. It is proposed to do a multi-year project, one filter in FY23, and possibly two the following year. There are six filters total.
- 10) FY23 Roof Replacements - \$300,000 – Ozone Building Roof Replacement
- 11) Chemical Line Replacement - \$12,000 – Upgrade leaking PVC chemical lines with HDPE fused chemical line. Staff recently replaced the PVC Sodium

Hypochlorite line with fused HDPE line, which should have a life of 50 years.

- 12) Raw Water & High Service Piping Recoating - \$200,000 – Sandblasting and recoating of corroded piping in the Raw Water Building and in the High Service Pipe Gallery.
- 13) Pioneer Booster Pump Replacement - \$30,000 – Replacement of a pump that has reached the end of life.
- 14) Sunrise III Repeater Building - \$15,000 – Concrete building to house the radio equipment at the Sun III site. Cost to be split between the City of Casper and RWS. This is to move the radio equipment that is currently in a vault to a pre-constructed concrete building.

Mr. Martin stated that this is just a preliminary look at the proposed Capital Projects for FY23. Mr. Martin stated that the total of the proposed FY23 projects is \$1,972,000 and is in line with the rate model that was approved in June 2020. Mr. Martin offered to answer any questions on the proposed FY23 Capital projects.

Board Member Knell asked if the City Council just approved \$6 M for Regional Water projects. Mr. Beamer stated that the City Council does not approve Capital for Regional Water. Mr. Beamer stated that City Council approved \$6 M for Streets. Board Member Knell stated that \$2 M was approved for the Water Distribution Fund. Mr. Beamer stated that is a City Fund.

Mr. Martin stated that the projects that are approved by the Board affect the wholesale water rate and are pushed out to all the entities.

Board Member Sutherland stated that \$50,000 was just approved to be moved to the Equipment Replacement Project, and asked if the \$150,000 that is budgeted is enough. Mr. Martin stated that generally it is enough. Mr. Martin stated that this project was increased by quite a bit last year. Mr. Martin stated that anticipated projects are kept separate so that the Equipment Replacement Project can be used for unanticipated things that need replaced right away.

Board Member Sutherland asked if the Actiflo scraper arm assemblies failed. Mr. Martin stated that they are in bad shape, and this was not anticipated. Mr. Martin stated that when the system was drained recently for inspection, the corrosion on the assembly arms was found. Mr. Martin stated that if this corrosion had been known, the replacement would have been included in the rate model.

Mr. Martin stated that this proposed list of Capital Projects will be discussed again during budget and rate in the upcoming months.

- e. Ms. Brown stated that the Annual Financial Disclosures must be signed in open session. Ms. Brown reviewed the forms with the Board as they were handed out.

Mr. Chapin informed the Board that the accounts listed on the disclosures represent the accounts that are open at this current time, prior to the transfer of funds to WyoStar.

All Board Members in attendance at this meeting completed and signed their Annual Financial Disclosures.

- f. There was no Other New Business.
9. In the Chairman's Report, Chairman King stated that the next regular meeting would be held on April 19, 2022.

Chairman King thanked the Board for their cooperation on how they handle the business of the Board.

A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to adjourn the meeting at 12:23 p.m. Motion put and carried.



Chairman



Secretary