

**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

August 20, 2024

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, August 20, 2024, at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman Bertoglio, Vice-Chairman North, Secretary Waters, and Board Members Pollock, Sabrosky, Schwarzrock, and Sutherland. Treasurer Cathey and Board Member Bond were absent.

City of Casper – Bertoglio, Pollock, Tom Brauer, Bruce Martin, Mark Anderson, Janette Brown

Natrona County – North

Salt Creek Joint Powers Board – Sutherland

Wardwell Water & Sewer District/Town of Bar Nunn – Sabrosky, Frank Schwarzrock

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates –

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin – Williams, Porter, Day & Neville, P.C.

The Board meeting was called to order at 11:30 a.m.

1. In Announcements, Mr. Martin stated that Treasurer Cathey is unable to attend the meeting today and has left his proxy with Chairman Bertoglio.

Chairman Bertoglio stated that the Board will proceed with the agenda through Old Business, and then will take a few minutes to seat the Bar Nunn Representative on the Board.

2. Chairman Bertoglio asked for a motion to approve the minutes from the July 16, 2024, Regular meeting. A motion was made by Vice-Chairman North and seconded by Secretary Waters to approve the minutes from the July 16, 2024, Regular meeting. Motion put and carried.
3. Mr. Martin asked the Board to reference the voucher listing on the screen. Mr. Martin stated that one additional voucher was added to the listing that was sent out in the agenda packet. Mr. Martin stated that voucher 8718 for Williams, Porter, Day & Neville, P.C. in the amount of \$262.50 for July 2024 Legal Expenses was added.

Mr. Martin stated that voucher 8711 will be considered later in the meeting as it is dealing with the Caisson Rehabilitation Project.

Mr. Martin stated that voucher 8712 for the City of Casper in the amount of \$140,209.79 is for the third Operations Reimbursement for June 2024. Mr. Martin stated that FY24 is wrapping up, and it usually takes more than one Operations Reimbursement to get everything accounted for.

Mr. Martin stated that voucher 8714 for Wyoming Department of Transportation in the amount of \$60.00 is for vehicle registration and license plates.

Mr. Martin stated that voucher 8715 for Civil Engineering Professionals, Inc. in the amount of \$2,965.00 is for the Mountain View Storage Tank Project.

Mr. Martin stated that voucher 8716 for Atlas Reproduction Inc. in the amount of \$4,865.00 is for a new copier at the WTP which was approved in the FY25 Capital Budget. Mr. Martin stated that the old copier had to be upgraded as it could no longer be kept on the maintenance agreement.

Mr. Martin stated that 8717 for Engineering Associates in the amount of \$3,305.72 is for the Caisson No. 2 Rehab Project No. 21-040. Mr. Martin stated that Engineering Associates is providing design and construction administration for this project.

Mr. Martin stated that the vouchers are in good order and recommended approval of vouchers 8712 through 8718 in the amount of \$486,448.85.

A motion was made by Secretary Waters and seconded by Board Member Pollock to approve the August 2024 voucher listing to include voucher numbers 8711 through 8718 in the amount of \$486,448.85, with voucher 8711 to be considered later in the meeting. Motion put and carried.

4. Mr. Martin asked the Board to reference the Water Production chart on the screen. Mr. Martin stated that there were 757 MG of water produced in July, which is 87 MG above the five-year average of 670 MG. Mr. Martin stated that it was a good water sales month

compared to last July.

Mr. Martin stated that the fiscal year-to-date water production is the same as it is the first month of the fiscal year.

Mr. Martin asked the Board to reference the Income Statement on the screen. Mr. Martin stated that Water Utility Charges is \$1,813,879, which is \$464,328 above last year. Mr. Martin stated that is due to the good water sales and the rate increase that was approved to go into effect July 1st.

Mr. Martin stated that Reimbursable Contract Expense line item is \$334,781. Mr. Martin stated that this is the Operations Reimbursement for the month of July. Mr. Martin stated that it looks wonky in the report because in previous years the Operations Reimbursement for the current month was not included but is included now.

Chairman Bertoglio asked for a motion to approve the July 2024 Financial Report as presented. A motion was made by Secretary Waters and seconded by Vice-Chairman North to approve the July 2024 Financial Report as presented. Motion put and carried.

5. In the Operations Update:

Mr. Martin stated that the WTP Manager position has been reopened. Mr. Martin stated that it was closed for a couple of weeks and then reopened with advertising in several different areas in order to get more coverage. Mr. Martin stated that the Engagement Staff is working on a Facebook piece that targets certain size cities, so that avenue is being tried as well. Mr. Martin stated that the position has only been open for a few days and it has already received views. Mr. Martin stated that it seems like we will get some response this time. Mr. Martin stated that the position will be open for a month.

Mr. Martin stated that the WTP is currently producing 18 MGD – 25 MGD. Mr. Martin stated that 10 MGD is being produced by the wellfield even with Caisson No. 3 offline. Mr. Martin stated that Caisson No. 3 is one of the big producer wells that is offline for rehabilitation.

Mr. Martin stated that Hach has been out to service the chloramine analyzers. Mr. Martin stated that this is an annual service for the chloramine analyzers.

Mr. Martin stated that there was an issue with an Oxygen tank for the Ozone system which turned out to be a bad circuit breaker for one of the valves. Mr. Martin stated that the circuit breaker was replaced.

Mr. Martin stated that a couple of sand pumps were replaced on the Actiflo system. Mr. Martin stated that usually a couple of sand pumps must be replaced each summer season.

Mr. Martin stated that Caisson No. 1 has been put back online after being rehabilitated, and No. 3 has been taken offline.

Mr. Martin stated that Maintenance Staff has kept up on the monthly turbidimeter

calibrations, and monthly preventative maintenance.

Mr. Martin stated that staff is starting to see a bit more algae in the river so cleaning of the Raw Water screens has increased and will continue through the end of summer.

Mr. Martin stated that the Wyoming Water Development Commission Wellfield Plan is continuing with work being done on the water modeling. Mr. Martin stated that once Caisson No. 3 is back online, which is hopefully next week, Morad 10 and 11 will be taken offline, which they wish to do some testing on for the water modeling. Mr. Martin stated that it is hoped that the testing on Morad 10 and 11 will be able to be completed in the first part of September before the river levels go down.

The time was turned over to Mr. Anderson for the Transmission System Update.

Mr. Anderson stated that the weekly security checks and tank sampling continue to be completed each week.

Mr. Anderson stated that the chloramine residual looks good in the system, except there was a little dip at Wardwell. Mr. Anderson stated that flushing of the Wardwell tank was done a couple of weeks ago and the residual seems to be holding for now.

Mr. Anderson stated that crews continue to do the mowing and weed eating at the tanks and booster station yards.

Mr. Anderson stated that the parts to repair the Metro Road Pump No. 1 check valve arrived. Mr. Anderson stated that the check valve was damaged during the big power outage. Mr. Anderson stated that the check valve has been repaired and is in operation.

Mr. Anderson stated that the vent louver at Mt. View Booster broke. Mr. Anderson stated that they were unable to get parts because it is obsolete. Mr. Anderson stated that one of the staff was able to manufacture a lever and it is working really well.

Chairman Bertoglio asked Mr. Anderson which tank he is referring to when he says Wardwell Tank. Mr. Anderson stated that Wardwell Tank is way out north. Chairman Bertoglio asked if it is the big tank. Mr. Anderson confirmed it is. Chairman Bertoglio stated that we may need to rename that tank. Mr. Anderson stated that we can't change it to the Bar Nunn tank, as that is the big blue tank in the middle.

6. There was no Public Comment.

7. In Old Business:

a. Mr. Martin stated that the Regional Water Amended Agreement has been distributed to all the member entities. Mr. Martin stated that all the member entities have approved the Agreement, and the County will be approving a resolution tonight. Mr. Martin stated that the County previously approved the Amendment. Mr. Martin stated that the signature pages are all assembled and ready to go to the State.

Mr. Martin stated that a resolution accepting consensus of the member entities approvals and seating the Bar Nunn Town Council Member has been prepared for the Board's consideration.

Chairman Bertoglio asked for a motion to approve Resolution No. 24-01.

A motion was made by Chairman North and seconded by Secretary Waters to approve Resolution No. 24-01 Accepting Consensus of the RWS Member Entities to Authorize Submission of an Amended Regional Water System Joint Powers Agreement to the State of Wyoming for their Consideration and Seating a Member of the Town of Bar Nunn Town Council on the RWS Joint Powers Board. Motion put and carried with Board Member Sabrosky abstaining from the vote.

Chairman Bertoglio thanked Board Member Sabrosky for his hard work to get to this point. Chairman Bertoglio stated that he thinks this dissolution will have a very positive impact on Bar Nunn as well as the unincorporated area.

Board Member Sabrosky thanked the Board and stated that it has been just shy of two and half years since he got on the Wardwell Board and not that the idea of doing something with Wardwell hadn't happened years before because of the contention out there. Board Member Sabrosky stated that it is amazing to look back at how it all unfolded and played out and worked for everyone. Board Member Sabrosky stated that it ended up being good for everyone, including that contentious relationship with Ms. Brainard and himself and others, and between the two communities. Board Member Sabrosky stated that he ended up developing a friendship with Ms. Brainard and she became the biggest advocate for dissolution out there. Board Member Sabrosky stated that Ms. Brainard is thankful with how it all worked out as her husband passed away a few months ago and she was able to spend the last year doing a lot of traveling with him. Board Member Sabrosky stated that this gave him a lot of peace because the last thing they wanted to do was to hurt someone's livelihood. Board Member Sabrosky stated that he was a big advocate for her to go out with a severance package, and there were people that didn't want her to have one. Board Member Sabrosky stated that he informed them that was not what they were there to do; to get a pound of flesh, they were there to do what is right.

Board Member Sabrosky stated that he knows that he has been the face of the dissolution, but there were a ton of people involved in this, especially the attorneys. Board Member Sabrosky stated that there were a ton of complications that the attorney's dealt with.

Board Member Sabrosky stated that this has really opened up the door for more development out in Bar Nunn.

Board Member Sabrosky stated that the way this unfolded with this Board, he knows there were very valid concerns, and trying to mitigate those concerns and make sure everyone was comfortable, there were times when it got contentious.

Board Member Sabrosky stated that in the end it all unfolded well, and he thinks everyone is going to be happy with it in the future.

Board Member Sabrosky thanked the Board for all their work on this.

Chairman Bertoglio thanked Board Member Sabrosky as it was a lot of hard work.

Chairman Bertoglio invited Board Member Schwarzrock to join the Board at the table and welcomed him to the Board.

Board Member Schwarzrock thanked the Board for all the work that went into making this happen.

Chairman Bertoglio stated that with all the member entities consenting to this change, he does not believe the State will have any issues with the Amendment. Mr. Chapin agreed with Chairman Bertoglio.

b. There was no Other Old Business.

8. In New Business:

a. Mr. Martin stated that last month the Board approved Change Order No. 1 with Layne Christensen Company for a price increase for the additional laterals on Caisson No. 2. Mr. Martin stated that there were more laterals than anticipated. Mr. Martin stated that cost savings were seen by eliminating bringing valve stems up through the floor in order to operate them inside the well house.

Mr. Martin stated that now Change Order No. 2 is brought before the Board dealing with Caisson No. 1. Mr. Martin stated that it is the same issue, more laterals than were expected. Mr. Martin stated that some cost savings will be seen by not running the valve stems up through the floor. Mr. Martin stated that there was additional cost incurred with cleaning the additional laterals. Mr. Martin stated that staff feels it is best to clean the laterals while they are there and do the full rehab of the well.

Mr. Martin stated that this change order increase is \$50,400 for the extra work. Mr. Martin stated that these funds would come out of the contingency funds for the project, which was originally \$82,000. Mr. Martin stated that after Change Order No. 2 is applied there will be \$23,800 remaining in contingency.

Mr. Martin stated that the contractor is currently working on Caisson No. 3 and there will most likely be a similar change order for it due to cleaning additional laterals.

Mr. Martin stated that this change order does not change the completion date of the project, which is in November.

Mr. Martin stated that with this change order, the total project contract price will be \$1,326,200. Mr. Martin reminded the Board that funding for this project is from an ARPA Grant.

A motion was made by Board Member Pollock and seconded by Secretary Waters to approve Change Order No. 2 for Caisson Wells Rehabilitation and Pump Discharge Piping Modifications Project 21-040 in the amount of \$50,400.00. Motion put and carried.

Chairman Bertoglio asked if when the vouchers were approved earlier in the meeting if voucher 8711 was excluded. Ms. Brown confirmed that voucher 8711 was not included in the voucher list that was approved earlier.

- i. A motion was made by Board Member Pollock and seconded by Vice-Chairman North to approved voucher 8711 for Layne Christensen Co. in the amount of \$159,505.00 for the Caisson Wells Rehabilitation and Pump Discharge Piping Modifications Project 21-040. Motion put and carried.
- b. Secretary Waters asked if the loading dock referenced in the Loading Dock Improvements Project is on the WTP itself. Mr. Martin stated that it is on the south side of the main WTP building.

Mr. Martin stated that before the Board is a Contract for Professional Services with Crown Construction for the Loading Dock Improvements Project. Mr. Martin stated that this project was included in the FY25 Capital Budget in the amount of \$25,000.

Mr. Martin stated that three bids were received for this project with Crown Construction being the low bid at \$8,325.00. Mr. Martin stated that bids were also received from ISCO, \$17,975.00, and from 71 Construction, \$28,344.05.

Mr. Martin stated that this project is to eliminate the tight access for the loading dock. Mr. Martin stated that the North Chem delivery facility is straight across from the loading dock, and there are electrical transformers right there as well. Mr. Martin stated that this project will widen the radius making it much easier for trucks to get in there to offload.

Chairman Bertoglio asked if this is the total amount for the project. Mr. Martin confirmed that it is.

Chairman Bertoglio asked for a motion to approve the Contract for Professional Services with Crown Construction, LLC in the amount of \$8,325.00 for the Loading Dock Improvements Project.

A motion was made by Secretary Waters and seconded by Board Member Sutherland to approve the Contract for Professional Services with Crown Construction, LLC in the amount of \$8,325.00 for the Loading Dock Improvements Project. Motion put and carried.

- c. Mr. Martin stated that there are five Groundwater High Service pumps. Mr. Martin stated that Pump No. 3 has lost its pumping efficiency and is currently offline. Mr. Martin stated that this pump is able to be rebuilt, and this Procurement of Goods Agreement with Russell Industries will purchase a major rebuild kit along with an impeller. Mr. Martin stated that funding for this rebuild will come from the FY25 Capital Budget Equipment Replacement.

Mr. Martin stated that three quotes were received with Russell Industries being the lowest at \$16,063.44. Mr. Martin stated that the Dragon Products, LTD quote was \$19,341.00, and the DXP quote was \$20,501.49.

Mr. Martin stated that staff recommends approval of the Procurement of Goods Agreement with Russell Industries in the amount of \$16,063.44.

A motion was made by Vice-Chairman North and seconded by Secretary Waters to approve the Procurement of Goods Agreement with Russell Industries in the amount of \$16,063.44 for the purchase of a major rebuild kit and impeller for Ground Water High Service Pump No. 3. Motion put and carried.

- d. There was no Other New Business.

9. In the Chairman's Report, Chairman Bertoglio stated that the next Regular Meeting will be held on September 17, 2024, and asked that if any Board Member will be unable to attend the meeting, to let Ms. Brown know.

A motion was made by Vice-Chairman North and seconded by Secretary Waters to adjourn the meeting at 11:52 a.m. Motion put and carried.


Chairman


Secretary