

**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

September 17, 2024

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, September 17, 2024, at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman Bertoglio, Vice-Chairman North, Secretary Waters, Treasurer Cathey, and Board Members Bond, Schwarzrock, and Sutherland. Board Member Pollock was absent.

City of Casper – Bertoglio, Cathey, Bond, Jill Johnson, Cindie Langston, Logan Wood, Mark Anderson, Andrew Colling, Janette Brown

Natrona County – North

Salt Creek Joint Powers Board – Sutherland

Town of Bar Nunn – Schwarzrock

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates –

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Alia Scott – Williams, Porter, Day & Neville, P.C. – virtually attended; John Naquin

The Board meeting was called to order at 11:35 a.m.

1. In Announcements:

a. Ms. Langston announced that Ms. Alia Scott, with Williams, Porter, Day &

Neville, P.C. is attending the meeting virtually, in place of Mr. Chapin.

- b. Ms. Langston announced that Mr. Martin is no longer working for the City of Casper, and introduced herself to the Board as the Interim Water Operations Officer until a replacement for Mr. Martin is hired. Ms. Langston stated that she is the Solid Waste Manager and will do whatever she can to help until then. Ms. Langston stated that Mr. Brauer will be in attendance at the meeting next month and will give the Board a definite plan for moving forward.
 - c. Ms. Langston introduced Mr. Logan Wood, Lead Operator of the WTP. Ms. Langston stated that there will be discussions with City Human Resources to put Mr. Wood as Interim Plant Manager. Ms. Langston stated that staff will be working very hard to get these positions filled.
2. Chairman Bertoglio asked for a motion to approve the minutes from the August 20, 2024, Regular meeting. A motion was made by Treasurer Cathey and seconded by Vice-Chairman North to approve the minutes from the August 20, 2024, Regular meeting. Motion put and carried.
 3. Chairman Bertoglio asked if there were any additions to the voucher listing. Ms. Brown stated that there were no additions to the voucher listing that was sent out in the agenda packet. Chairman Bertoglio stated that the vouchers sent out in the agenda packet included vouchers 8719 through voucher 8723 in the amount of \$555,094.51.

Chairman Bertoglio stated voucher 8719 for Wyoming Office of State Lands and Investments in the amount of \$8,182.83 is for the DWSRF129 loan payment.

Chairman Bertoglio stated that voucher 8720 for Engineering Associates in the amount of \$3,527.36 is for the Caisson No. 2 Rehab Project No. 21-040.

Chairman Bertoglio stated that voucher 8721 for the City of Casper in the amount of \$543,224.32 is for August 2024 Operations Reimbursement.

Chairman Bertoglio stated that voucher 8722 for Wyoming.com in the amount of \$60.00 is for the RWS website domain hosting from 9/7/24 through 9/7/25.

Chairman Bertoglio stated that voucher 8723 for CNA Surety in the amount of \$100.00 is for the Board Officer Bond for the Vice-Chairman. Chairman Bertoglio asked if this bond was just for the Vice-Chairman. Ms. Brown stated that it is, as it is the only officer bond that is due now.

A motion was made by Secretary Waters and seconded by Vice-Chairman North to approve the September 2024 voucher listing to include voucher numbers 8719 through 8723 in the amount of \$555,094.51. Motion put and carried.
4. Ms. Langston stated that Ms. Johnson is in attendance today to discuss the Financial Report.

Ms. Johnson stated that the Financial Statements were prepared as of August 31st. Ms. Johnson stated that the August reimbursement request is included in the statements. Ms. Johnson stated that the reports are very similar to what has been seen in the past, although FY25 is a bit higher on the reimbursable contract expenses. Ms. Johnson stated that the City of Casper loan was paid off last year. Ms. Johnson offered to answer any questions the Board may have on the Financial Statements.

Chairman Bertoglio asked if the Revenue includes what was billed through August 31st. Ms. Johnson stated that it is what was billed through August 31st. Chairman Bertoglio stated that the Board has a good start to the year as Revenues are ahead of 2024 and are comparable to 2023. Ms. Johnson stated that last year was a very wet spring.

Chairman Bertoglio asked for a motion to approve the August 2024 Financial Report as presented. A motion was made by Treasurer Cathey and seconded by Secretary Waters to approve the August 2024 Financial Report as presented. Motion put and carried.

5. In the Operations Update:

Mr. Wood stated that it has been routine operations and maintenance. Mr. Wood stated that staff is rebuilding one of the Groundwater High Service pumps, which will take a few weeks.

Mr. Wood stated that average daily production for the month is 19 MGD with 10 MGD from the groundwater, and 9 MGD from surface water.

Treasurer Cathey asked if staff has noticed a drop in daily production as we are getting closer to October. Mr. Wood stated that production has dropped approximately 4 – 5 MGD.

The time was turned over to Mr. Anderson for the Transmission System Update.

Mr. Anderson stated that the weekly security checks and tank sampling continue to be completed each week.

Mr. Anderson stated that the chloramine residual looks good in the system, but he expects them to start dropping as nitrification season takes off as flows are down and the heat is still up.

Mr. Anderson stated that crews completed the final mowing and weed eating at the tanks and booster station yards.

Mr. Anderson stated that the annual testing of the RWS backflow preventers has been completed.

Mr. Anderson stated that all the dead-end flushing in the RWS system has been completed.

Mr. Anderson stated that a leak developed on Pioneer Pump No. 2, which was replaced

not long ago. Mr. Anderson stated that the leak is on a new vibration bolo, which is a rubber piece that goes between the discharge and the piping. Mr. Anderson stated that a replacement piece has been ordered and should be a warranty item. Mr. Anderson stated that until the part arrives and is installed, that pump is out of service. Mr. Anderson stated that the leak is small, but they don't want to make it worse.

Secretary Waters asked if notice is given before flushing RWS waterlines in the entity systems. Mr. Anderson stated that notice is given before flushing RWS waterlines in other systems.

6. There was no Public Comment.

7. There was no Old Business.

a. There was no Other Old Business.

8. In New Business:

a. Ms. Brown stated that this contract is for the relining of the sodium hypochlorite tanks. Ms. Brown stated that last year repairs were made to both tanks, and it was discovered that the lining of the tanks had deteriorated and needed repaired. Ms. Brown stated that this contract covers the relining of both sodium hypochlorite tanks.

Secretary Waters stated that Mr. Martin had mentioned the relining of the sodium hypochlorite tanks at the last meeting, and that the Board would see the contract this month.

Ms. Brown stated that Fibersurance was the company that was out last year making repairs to the sodium hypochlorite tanks. Chairman Bertoglio asked if this is a continuation of the work they were doing. Ms. Brown stated that it is. Ms. Brown stated that Fibersurance did sign the contract and mailed it, it just has not arrived yet.

A motion was made by Secretary Waters and seconded by Vice-Chairman North to approve the Contract for Professional Services with Fibersurance LLC for the relining of two sodium hypochlorite tanks located at the WTP in the amount of \$69,174.00.

Board Member Bond asked if RWS contracts are reviewed by legal counsel like the City contracts. Secretary Waters stated that Mr. Chapin reviews all RWS contracts before being brought to the Board for consideration.

Motion put and carried.

b. Chairman Bertoglio stated that the Procurement of Goods Agreements with Sargent Drilling, Inc. are for pumps for Caisson Wells # 1, #2, and #3. Chairman Bertoglio stated that these are the three wells that are being rehabilitated and

asked if these contracts are just for new pumps for the wells. Ms. Brown stated that is correct, these contracts are only for new pumps for these three wells.

Secretary Waters asked if the contracts are for the pumps themselves, or for the labor to install the pumps. Ms. Brown clarified that these contracts are only for the pumps as staff will install the pumps in the wells.

A motion was made by Secretary Waters and seconded by Treasurer Cathey to approve the three Procurement of Goods Agreements with Sargent Drilling Inc. for well pumps for Caisson Well #1 in the amount of \$24,043.00, Caisson Well #2 in the amount of \$24,400.00, and Caisson #3 in the amount of \$26,043.00. Motion put and carried.

c. In Other New Business:

- i. Ms. Brown stated that Mr. Colling is in attendance today to discuss Change Order No. 3 for the Caisson Wells Rehabilitation and Pump Discharge Piping Modifications, Project 21-040.

Mr. Colling stated that when the contractor started work on Caisson #2 it was discovered that there were more laterals than thought, so we came to the Board with Change Order No. 1 to rehabilitate the additional laterals.

Mr. Colling stated that the contractor then started work on Caisson #1, and did those additional laterals, and now are doing Caisson #3. Mr. Colling stated that Change Order No. 3 is to clean up the additional laterals.

Mr. Colling stated that some credit was given on the change order for removing the valve stems, and then charged for the additional work on the additional laterals.

Mr. Colling stated that he spoke with John Wetstein with Engineering Associates this morning, and the rehabilitation does not look very promising. Mr. Colling stated that Mr. Wetstein does not think the aquifer is being recharged, as there is not a lot of water in there. Mr. Colling stated that Mr. Wetstein is going to prepare a report for the Board in the next month or so. Mr. Colling stated that he has asked Mr. Wetstein to come to that meeting to present the report to the Board. Mr. Colling stated that it looks like we did not gain a lot with this work.

Chairman Bertoglio asked if this was on all the wells. Mr. Colling stated that in total there was not a large gain. Mr. Colling stated that we talked about how Caisson #2 is in the middle and we are sort of robbing from Caisson #1 and #3, so it doesn't look great. Mr. Colling stated that because Mr. Wetstein is a hydrologist, he thinks it best that Mr. Wetstein explain to the Board what he is seeing.

Chairman Bertoglio asked if this is the State's project. Mr. Colling stated

that is correct.

Chairman Bertoglio asked if Mr. Colling thinks it would be worthwhile to have Mr. Wetstein come speak to the Board or attend a meeting virtually. Mr. Colling stated that he thinks it would be worthwhile for Mr. Wetstein to come to speak to the Board. Mr. Colling stated that Mr. Wetstein will prepare a report, and that could be distributed to the Board prior to the meeting so questions could be asked during the presentation.

Mr. Colling stated that Change Order No. 3 is to close out the project as the work has been completed, the contractor has demobilized and is off site.

Mr. Colling stated that \$80,000 in contingency funds were set aside for this project. Mr. Colling stated that this change order brings the total used contingency to \$70,000, so there is roughly \$10,000 left in contingency.

A motion was made by Secretary Waters and seconded by Treasurer Cathey to approve Change Order No. 3 with Layne Christensen Company for a project increase of \$12,964.00 as part of the Caisson Wells Rehabilitation and Pump Discharge Piping Modifications, Project No. 21-040. Motion put and carried.

- a. Mr. Colling stated that voucher 8724 for Layne Christensen Co. is for payment number 6. Mr. Colling stated that there is a little bit of work left on one of the line items that they have not billed for yet. Mr. Colling stated that Change Order No. 3 had to be approved before this voucher because the change order is included in the payment voucher amount.

Chairman Bertoglio asked if this is the final payment to Layne Christensen. Mr. Colling stated that it is not the final payment, as he expects there will be one more regular payment, and then final payment will be to release retainage.

A motion was made by Board Member Bond and seconded by Secretary Waters to approve voucher 8724 for Layne Christensen Co. in the amount of \$306,340.80. Motion put and carried.

- ii. Ms. Brown announced that she is retiring October 11th, so this will be her last Board meeting. The Board congratulated Ms. Brown on her retirement.
- iii. Chairman Bertoglio announced that he spoke with Mr. Chapin last week and he stated that he is retiring effective immediately. Chairman Bertoglio stated that Chapin & Chapin have been a part of this Board since its inception. Chairman Bertoglio stated that Don Chapin was here in the beginning, and then when he retired, Charlie stepped in. Chairman

Bertoglio stated that they have been part of the Board since approximately 1995.

Chairman Bertoglio stated that Ms. Scott is attending virtually, and this is something that the Board will need to discuss is how the Board wants to continue regarding legal counsel. Chairman Bertoglio stated that he discussed that Ms. Scott would be great as she has some experience with the Board, but she is not in town, she is in Alaska. Chairman Bertoglio stated that this will be discussed at the next Board meeting.

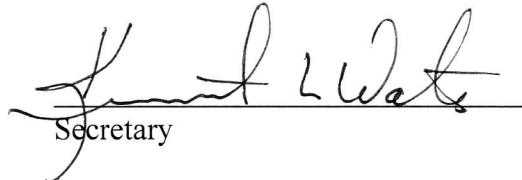
Chairman Bertoglio stated that Ms. Brown has been here longer than anyone and he is personally going to miss her. Chairman Bertoglio stated that he cannot fathom the amount of institutional knowledge that the Board is going to lose. Chairman Bertoglio wished Ms. Brown the best in her retirement.

- iv. Chairman Bertoglio stated that part of the reason that it was tried to move the Board meeting this month was for the HDR presentation and Mr. Brauer wanted to be in attendance, but he is on vacation. Chairman Bertoglio stated that it will be moved to the next meeting.

- 9. In the Chairman's Report, Chairman Bertoglio stated that the next Regular Meeting will be held on October 17, 2024, and asked that if any Board Member will be unable to attend the meeting, to let staff know.

A motion was made by Vice-Chairman North and seconded by Secretary Waters to adjourn the meeting at 12:01 p.m. Motion put and carried.


Chairman


Secretary