

***CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD***

MEETING PROCEEDINGS

September 21, 2021

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, September 21, 2021 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman King, Secretary Waters, Treasurer Bertoglio, and Board Members Bogart, Freel, and Knell. Board Members Cathey and Powell were absent.

City of Casper – Freel, Knell, Andrew Beamer, Jill Johnson, Bruce Martin, Tom Edwards, Clint Conner, Janette Brown

Natrona County – Bertoglio

Salt Creek Joint Powers Board – King

Wardwell Water & Sewer District – Bogart

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin – Williams, Porter, Day & Neville, P.C.

The Board meeting was called to order at 11:30 a.m.

1. In Announcements, Mr. Martin stated that Mr. James Bogart is in attendance for Vice-Chairman Keffer and has his proxy.

2. Chairman King asked for a motion to approve the minutes from the July 20, 2021 Executive Meeting and the August 17, 2021 Regular and Executive meetings. A motion was made by Board Member Bogart and seconded by Secretary Waters to approve the minutes from the July 20, 2021 Executive meeting and the August 17, 2021 Regular and Executive meetings. Motion put and carried.

Board Member Knell arrived at 11:32 a.m.

3. Mr. Martin informed the Board that two additional vouchers were added to the voucher listing that was sent out in the agenda packet: Voucher 8334 for Ferguson Waterworks #1116 in the amount of \$1,252.75 for Shop Tools; and Voucher 8335 for Casper Window and Door in the amount of \$9,905.80 for the Raw Water Building Skylights. Mr. Martin recommended approval of the vouchers and offered to answer any questions the Board may have on the voucher listing.

Chairman King asked for a motion to approve the September 2021 vouchers. A motion was made by Secretary Waters and seconded by Board Member Bogart to approve the September 2021 voucher listing to include voucher numbers 8325 through 8335 in the amount of \$443,446.80. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for August 2021 was 541 MG, which is 81 MG less than the five-year average of 623 MG. Mr. Martin stated that this decrease was due to water conservation efforts/restrictions. Mr. Martin stated that the year to date production total is 1.16 BG, which is 151 MG less than the five-year average of 1.31 BG. Mr. Martin stated that water production for September has been good until the rain started.

Mr. Martin asked the Board to reference page 2 of the Financial Report. Mr. Martin stated that Water Utility Charges is \$2,461,561, which is \$490,150 less than the same time last year.

Mr. Martin stated that Reimbursable Contract Expense is ~ \$70,000 more than the previous year due to increased chemical prices and the timing of chemical purchases.

Mr. Martin stated that Ms. Jill Johnson, City Finance Director, is in attendance today to answer any questions the Board may have on the Financial Report.

Chairman King asked for a motion to approve the August 2021 Financial Report as presented. A motion was made by Treasurer Bertoglio and seconded by Secretary Waters to approve the August 2021 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that the river level is down as well as production. Mr. Edwards stated that production is approximately 15.3 MGD today, with 15 MGD average for the week.

Mr. Edwards stated that the chemical situation has significantly improved. Mr. Edwards

stated that the supply chain is back up for Ferric.

Mr. Edwards stated that the 2.6 MG Tank Project is still underway. Mr. Edwards stated that a second coating has been put on the exterior of the tank after the first coating was a little thin. Mr. Edwards stated that the contractor is now working on the interior of the tank.

Mr. Edwards stated that staff has been working on some security upgrades by replacing all the exterior door locks and repairing some fencing. Mr. Edwards stated that the Security Assessment that was completed recommended installing additional security cameras in areas where there are blind spots.

Mr. Edwards stated that the roofing materials for over the Filter Gallery should be delivered today and will be installed soon.

Mr. Edwards stated that the Ozone generator core was serviced by Xylem a week ago. Mr. Edwards stated that in addition to servicing the Ozone generator, maintenance training was provided for staff. Mr. Edwards stated that Xylem will be back in October for Ozone monitor repairs.

Mr. Edwards stated that the HVAC Project is under design. Mr. Edwards stated that this project will include chiller replacement and controls upgrades.

Mr. Edwards stated that there is a project underway to repair the Emergency Power Generator. Mr. Edwards stated that the new arrestors will be installed.

Mr. Edwards stated that next week will be the pre-bid meeting for the High Service Pump No. 2 VFD replacement. Mr. Edwards stated that this project will start soon.

Mr. Edwards stated that repairs from the flooding in the entryway have begun. Mr. Edwards stated that the drywall has been repaired and painted, and the flooring is still under construction. Mr. Edwards stated that hopefully it will be completed this week.

Mr. Edwards stated that ITC is currently installing heat tape in the roof drains which should stop any additional flooding caused by ice.

Chairman King turned the time over to Mr. Conner for the Transmission System Update.

Mr. Conner stated that last week HOA was in town adjusting the level transmitters in all the tanks. Mr. Conner stated that a couple of the tank level transmitters had to be replaced.

Mr. Conner stated that staff has been testing the booster heaters before winter arrives. Mr. Conner stated that staff will winterize the boosters next month.

Mr. Conner stated that staff has been cleaning out the west Actiflo lagoon so it will be ready for next summer.

Mr. Conner stated that staff completed a ¾-inch tap on the RWS waterline on Grey Cloud Road and abandoned a couple of services on the RWS waterline in Wardwell.

Mr. Conner stated that the phase monitor fuses were installed in the Salt Creek booster.

Mr. Conner stated that there has not been any nitrification in the system yet, but it should be showing up in the next couple of months as it is that time of year again.

6. There was no Public Comment.

7. There was no Old Business.

a. There was no Other Old Business.

8. In New Business:

a. Mr. Martin stated that Mr. Scott Baxter, with City Engineering, sent out a Request for Proposal (RFP) for the WTP Disinfection System Upgrade Preliminary Design Report, which is for the Ultra Violet and Ozone systems upgrades.

Mr. Martin stated that two proposals were received, one from HDR Engineering, and the other from Burns and McDonnell. Mr. Martin stated that both consultants were interviewed and HDR Engineering was selected.

Mr. Martin stated that the completed report is due to EPA in 2022. Mr. Martin stated that HDR Engineering will be working closely with EPA on the preliminary design. Mr. Martin recommended approval of the contract with HDR Engineering in the amount of \$71,735.

A motion was made by Treasurer Bertoglio and seconded by Secretary Waters to authorize a Contract for Professional Services with HDR Engineering, Inc. for the WTP Disinfection System Upgrade Preliminary Design Report, in the amount of \$71,735.

Treasurer Bertoglio asked how close the costs were between the consultants. Mr. Martin stated that the price from Burns and McDonnell was not opened. Board Member Knell asked why the prices were not compared. Mr. Martin stated that it is not required for an RFP. Mr. Beamer stated that this was not a bid, the RFP is based on qualifications of the consultant.

Motion put and carried.

b. Mr. Martin asked the Board to reference Budget Amendment No. 1 to the FY2022 Budget in the amount of \$1,663,302. Mr. Martin stated that this budget amendment is not adding new funds to the budget. Mr. Martin stated that this amendment is to roll-over encumbered contracts, projects, and change orders that were authorized in the FY2021 Budget. Mr. Martin stated that the roll-over amounts include the 2.6 MG Tank and the HVAC Chiller Replacement projects,

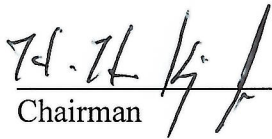
which are both big projects. Mr. Martin recommended approval of Budget Amendment No. 1 to the FY2022 Budget and offered to answer any questions the Board may have.


A motion was made by Board Member Bogart and seconded by Secretary Waters to approve Budget Amendment No. 1 to the FY2022 Budget in the amount of \$1,663,302. Motion put and carried.

c. There was no Other New Business.

9. In the Chairman's Report, Chairman King stated that the next regular meeting would be held on October 19, 2021.

A motion was made by Secretary Waters and seconded by Board Member Bogart to adjourn the meeting at 11:49 p.m. Motion put and carried.


Chairman


Secretary